

Public Document Pack

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To: Cllr Matt Wright (Chairman)

CS/NG

Councillors: Haydn Bateman, Derek Butler,
Peter Curtis, Chris Dolphin, David Evans,
Veronica Gay, Cindy Hinds, Dennis Hutchinson,
Joe Johnson, Colin Legg, Nancy Matthews,
Ann Minshull, Paul Shotton and Carolyn Thomas

6 September 2012

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Dear Sir / Madam

A meeting of the **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 12TH SEPTEMBER, 2012** at **10.00 AM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

A G E N D A

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 6)

To confirm as a correct record the minutes of the last meeting held on 11 July, 2012.

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The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

4 **HANSON CEMENT INVESTIGATION REPORT**

The Executive Director of Public Health will be in attendance to provide a presentation to the Committee.

5 **TOWN CENTRE ACTION PLANNING** (Pages 7 - 18)

Report of the Director of Environment enclosed.

6 **QUARTER 1 PERFORMANCE REPORTS 2012/13** (Pages 19 - 74)

Report of the Environment and Housing Overview and Scrutiny Facilitator enclosed.

7 **FORWARD WORK PROGRAMME** (Pages 75 - 88)

Report of the Environment and Housing Overview and Scrutiny Facilitator enclosed.

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE **11 JULY, 2012**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council, held at County Hall, Mold on Wednesday 11 July, 2012

PRESENT: Councillor M.G. Wright (Chairman)

Councillors: P.J. Curtis, C.J. Dolphin, V. Gay, C. Hinds, J. Johnson, C. Legg, N.M. Matthews and P. Shotton

SUBSTITUTES: Councillors G. Hardcastle for G.H. Bateman and A.I. Dunbar for A. Minshull

APOLOGY: Councillor D. Butler

CONTRIBUTORS: Leader of the Council, Deputy Leader and Cabinet Member for Environment, Cabinet Member for Public Protection, Waste and Recycling, Director of Environment and Streetscene Business and Strategy Manager

IN ATTENDANCE: Member Engagement Manager and Committee Officer

15. DECLARATIONS OF INTEREST (including Whipping Declarations)

Councillor D. Evans declared a personal interest on minute number 17.

16. MINUTES

The minutes of the meeting held on 21 June, 2012 had been circulated with the agenda.

Matters arising

Quarter 4 Year End Service Performance Reports

Page 2, paragraph 4, Councillor C.J. Dolphin referred to a letter which had been sent out to residents in Greenfield and emphasised that he had been referring to a previous letter during the meeting.

In response to the queries raised by Members it could not be confirmed whether the Head of Streetscene had acted on the actions identified at the previous meeting. The Director of Environment undertook to investigate and respond on the pilots for scatter rounds and flats; a visit to Connah's Quay Town Council to discuss any areas of concern; the condition of the road surface at the precinct at Connah's Quay and food collection figures.

In addition the Director also agreed to contact Torfaen County Borough Council about dog fouling enforcement; to ascertain the position in connection with the condition of the former British Steel Corporation Headquarters building at

Shotton, and pursue the figures on the efficiency of the Biomass boiler which had been requested by Councillor C.J. Dolphin.

Councillor P.J. Curtis raised the issue of car parking charges. The Director advised that a survey on usage was being carried out with a view to completion before the Summer recess. He reported that a seminar on car parking charges would be organised in early Autumn.

RESOLVED:

- (a) That the minutes be approved as a correct record and signed by the Chairman; and
- (b) That the Director of Environment investigates the issues above and responds accordingly.

17. NORTH WALES RESIDUAL WASTE TREATMENT PROJECT

The Director of Environment introduced a report to update on progress of the North Wales Residual Waste Treatment Project's (NWRWTP) procurement process.

The Director provided background information and advised that it was a complex procurement process where due consideration needed to be given to all matters by both the Partnership and the bidders. He advised that eight bidders had originally been invited to submit their outline solution(s). Following evaluation by a range of technical, legal, financial officers and advisors, the Joint Committee had decided to take three bidders to the next stage of the procurement process to submit detailed solutions. An additional stage had been included in the procurement process and the participants were instructed to submit a road and rail based solution for the Project. The bidders submitted full detailed proposals on 5 April 2012.

The Director gave an overview of the key considerations as detailed in the report and advised that one of the main issues for the Project was the range of waste related targets which challenged Welsh authorities. The Welsh Government (WG) had made it clear that future strategic direction and resources would be directed towards local authority policies based on high levels of recycling and composting and low levels of land-filling. However, there would remain significant levels of residual waste which must be disposed of through sustainable technologies. Penalties would be incurred if the Council failed to meet the targets levied.

Members were informed that the Joint Committee meeting to consider the bidders' detailed solutions received on 5 April 2012 was currently being set and more information on the proposed site and technology would be provided in the next update report.

Councillor J.M. Johnson asked what residual waste consisted of. The Director of Environment explained that it was defined as matter in the waste stream prior to recycling. He continued that there was no reason why the Authority could not achieve 70% recycling although there was further work to be done to inform the general public of what could be recycled.

Councillor D. Evans sought further information on tender documentation. The Director advised that the WG was technology neutral and that no guidelines or restrictions had been imposed. The Authority would be working with the WG to develop the best possible solution for North Wales.

Councillor W.P. Shotton referred to the environmental impact of air quality. The Director commented on a meeting which had recently been held to consider baseline levels of air quality in local areas and advised that a contract for the future monitoring of air quality would be set up.

In response to a query concerning industrial and toxic waste raised by Councillor P.J. Curtis the Director confirmed that it would not form part of the residual waste.

Councillor A.P. Shotton commented on the need to consider how best to represent the concerns of residents around waste treatment and air quality and particulate matter.

Councillor C. Hinds made reference to the requirement for a licence and asked for further information on its use. The Director explained that an appropriate licence was required for everything that went into the facility which would include a mixture of products.

Councillor N.M. Matthews advised that the Project Team was addressing many of the concerns raised by Members and bringing to resolution. She suggested that it would be helpful if a seminar was arranged to refresh the knowledge of returning Members and to inform new Members, which addressed the wider issues. The Cabinet Member for Public Protection, Waste and Recycling put a caveat that this might be a full Council event

Councillor D. Evans commented on the possibility of rail being used as part of the service to transport waste to the main facility and asked that consideration be given to the impact on residents whose properties were situated in close proximity to the railway lines.

RESOLVED:

- (a) That the report be noted; and
- (b) That a seminar be arranged to refresh the knowledge of returning Members and to inform new members of the wider issues concerning the North Wales Residual Waste Treatment Project's procurement process.

18. WINTER MAINTENANCE

The Director of Environment introduced a report to advise Members on the extent of winter maintenance operations over the 2011-12 winter season and the performance of the Council's new Winter Maintenance policy during the period.

The Director reported that in comparison to previous years the 2011/12 season had been relatively mild and there were only two minor snow events, however, the number of gritting turnouts for ice prevention had been 65. Due to the relatively mild conditions there had been no difficulties in obtaining rocksalt and the strategic stocks held in the County by the Council and Welsh Government were not required and would be stored for future use. He advised that the Service had made a £245K saving on the winter budget last year which would be held in a special contingency fund for future Winter maintenance. The Director reported on the areas of Service which had been subjected to the Policy review and the actions taken during the 2011-12 winter period.

The Chair expressed his appreciation on behalf of the Committee to the Director of Environment and all his team for the hard work, progress, and achievements gained in Service delivery.

Councillor C.J. Dolphin commented on the Tan y Felin road in Greenfield and asked if this could be designated as a Priority 2 route. He also referred to the distribution of bags of salt to local residents last Winter and asked when this would be provided again. The Streetscene Business and Strategy Manager responded to the matters raised and explained that distribution of salt bags would resume at the end of September 2012.

Councillor P.J. Curtis commented on the matter of personal liability for individuals clearing snow. The Director of Environment referred to the legal advice previously given and explained that persons would not be held liable if they treated a road. He suggested that the issue be revisited and legal advice recirculated to Members of the Committee for information.

In response to a query raised by Councillor G. Hardcastle concerning salt bins the Streetscene Business and Strategy Manager advised that all salt bins were regularly inspected. It was suggested and agreed that a letter be sent to Town and Community Councils to ask for confirmation that all salt bins were still in situ. In answer to a further query raised by Councillor Hardcastle about the provision of sandbags to prevent flooding, Officers advised that there was a proactive response by the Service to deliver sandbags to areas liable to flooding.

RESOLVED:

- (a) That the report be noted;
- (b) That a full review of the Winter Maintenance service be undertaken after the 2013-14 winter season;
- (c) That the legal advice on the lack of personal liability for persons clearing snow be revisited and circulated to Members of the Committee for information;
- (d) That a letter be sent to Town and Community Councils to ask for confirmation that all salt bins are still in situ; and

- (e) That the Director of Environment and all staff involved in winter maintenance be thanked for their hard work and achievements.

19. FORWARD WORK PROGRAMME

The Member Engagement Manager introduced a report to enable the Committee to consider the Forward Work Programme. He commented on the Workshop which had been held on 3 July 2012 to determine the Committee's forward work programme for the coming year and advised that the minutes of the Workshop and draft programme would be provided to the meeting of the Committee on 12 September 2012 in consultation with the Chair and Vice Chair.

Members reviewed the current programme and agreed that the following items be considered at the next meeting of the Committee:

- Quarterly Performance Reporting
- Town Centre Action Planning

The Committee also agreed that an additional item on Hanson/Castle Cement would be submitted to the Committee for consideration at its meeting scheduled for 12 September 2012. It was further agreed that the Interim Head of Public Protection and Chief Regeneration Officer would be invited to present their areas of service delivery in the Quarterly Performance reporting.

RESOLVED:

That the Forward Work Programme be agreed.

20. DURATION OF MEETING

The meeting began at 10.00 a.m. and ended at 11.10 a.m.

21. ATTENDANCE BY MEMBERS OF THE PRESS AND PUBLIC

There was no members of the public and one member of the press present.

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Chairman

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: ENVIRONMENT OVERVIEW & SCRUTINY
COMMITTEE
DATE: WEDNESDAY, 12 SEPTEMBER 2012
REPORT BY: DIRECTOR OF ENVIRONMENT
SUBJECT: TOWN CENTRE ACTION PLANNING

1.00 PURPOSE OF REPORT

1.01 To inform Members of the progress made in developing and implementing Town Action Plans (TAPs) across eight towns in the County. These are;

- Buckley
- Connah's Quay
- Flint
- Holywell
- Mold
- Queensferry
- Saltney
- Shotton.

2.00 BACKGROUND

2.01 Nationally, town centre businesses continue to face a very challenging economic environment, in part due to long term changes in shopping patterns, in particular, growing competition from out of town retail parks, supermarkets and internet retailing and in part to the ongoing recession. Flintshire towns have not been exempt from this process but have, in general, suffered less than many comparable areas, with fewer vacant units than the national average and levels of footfall generally remaining stable.

2.02 Flintshire has no single, dominant urban centre. Roles for each of our centres have evolved over time, with some centres having adapted better to changing circumstances. The challenge in Flintshire now is to develop a role for each of our town centres which is achievable and sustainable at a time of severe financial recession in both the public and private sectors. This is the purpose of the TAP programme.

2.03 Town centres in Flintshire have been identified as a strategic priority for the Council in the Strategic Assessment of Risks and Challenges (CL10 – County Town Network Regeneration and Protection) and are highlighted strongly as priorities in both the Community Strategy 2009-

3.00 CONSIDERATIONS

Progress to date

3.01 Flintshire's TAP programme was started in October 2007 when the Council, with support from Welsh Government, commissioned Roger Tym and Partners to undertake a detailed health check of the seven main towns in the County; that is; Buckley, Connah's Quay, Flint, Holywell, Mold, Queensferry and Shotton.

The purpose of the study was to provide a point in time assessment of the vitality and viability of each town centre. It included a comparable set of data for each centre, providing benchmarks against which the impact of future regeneration initiatives could be measured and assessed. The study was intended to also help to focus future activity in the towns.

3.02 Following detailed research and consultation in each town. The consultants reported back in July 2008, they concluded that:

1. a strong stance should be taken in resisting further out of centre retail and leisure developments, in order to protect the traditional centres;
2. all the towns needed some level of intervention if they were to maintain or improve their vitality and viability;
3. in the short-term, vitality and viability will be best protected through marketing and business liaison-based measures;

3.03 The Executive agreed on 16 September 2008 to establish the Town Action Plan (TAP) programme. It was agreed that partnerships should be formed to lead the regeneration process in each town and that Town Action Plans should be produced to steer and co-ordinate activity.

3.04 Since then, the progress has been as follows:

- March 2009 – June 2009
Stakeholder workshops were held in each town, attended by over 200 people in total, to identify priorities and suggested actions.
- November 2008 – June 2011
Implemented nearly two hundred 'early win' projects across the towns, including environmental improvements, promotion, business support and supporting events. Examples include:
 - a) support for Mold Food and Drink Festival and Mold Spring Clean;

- b) the successful relaunch of Flint market;
- c) the summer events programme in Holywell;
- d) greening the main approach to Queensferry;
- e) extending the Buckley Heritage Trail.

The total value of the programme was approximately £800,000 over the three financial years, of which £400,000 has come from external sources.

- April 2009 – September 2009
Partnerships have been established in each town, led by a representative of the business community where possible.
- February 2009 – August 2010
Provided tailored business support to High Street retailers through the Shop Doctor programme. Sixty businesses attended workshops or received one to one support.
- June 2010 – July 2012
Developing the long term Town Action Plans “Masterplans” for each town.

The process has achieved considerable momentum with only minimal expenditure. This has laid good foundations for future activity and will ensure that future capital resources are used strategically through the preparation of medium/long term strategies.

- 3.05 The Town Action Plan programme has been well received by businesses and partners in the towns and has received very positive coverage in the media. The programme won the Action for Market Towns Wales award for partnership and strategic working in 2011.

Future actions

- 3.06 The approach in each town will vary, dependent upon the perimeter needs of the town, the opportunities presented, the priorities of the local partnership and the ability to deliver. However, the approach will include activities under three work streams:
1. encouraging investment into the town centres through assembling sites for development, promoting to investors and incentivising existing owners and occupiers to improve their properties;
 2. Improving the appearance and functionality of the town centres to increase their appeal to customers, visitors and investors;
 3. encouraging new users into the town centres through diversifying the range of uses, supporting business improvement, promotion and supporting a wider programme of events.

- 3.07 The TAP process complements the wider approach to the visitor economy being taken by the Council. There will be benefits to visitors and local people generated by the regeneration of the town centres and by their more integrated management. This approach to managing the key destinations in Flintshire is being promoted across North Wales and the TAP programme has put Flintshire well ahead in this process.
- 3.08 The TAP process also brings together and complements other Council programmes which are currently underway:
- Flintshire Connects – the development of one-stop shop facilities in many of the town centres will help to attract customers.
 - Streetscene – the new integrated structure for Streetscene services will help to manage town centres more effectively by creating a more integrated and responsive approach to managing and maintaining the street environment.
 - Townscape Heritage Initiative (THI) – the TAP programme will be able to build upon the major physical improvements funded through the THI which is helping to bring important historic buildings back into use in Flint and Holywell;
 - Events – this is a useful way to bring life and vitality back into town centres and the Council has been able to support a wide range of events over the last five years. Major successes include support for the Mold Food and Drink Festival, the Holywell Well Inn Festival, and the Flint Festival.
- 3.09 The TAPs for most of the towns in Flintshire have now been produced although further, more detailed, work is needed to develop clear delivery strategies. This process is set out in Appendix 1 for each of the eight towns.
- 3.10 Many of the town partnerships have been in existence for three years or more and the Council is reviewing the structure of a number of them to reflect changing circumstances and the aspirations of the partners themselves. Mold, for example, has established a more formal structure to drive forward their action plan. In the Deeside towns the Enterprise Zone provides a scale of opportunity not considered when the TAP process was begun. The Council will work with the partnerships in Deeside to review partnership structures and governance arrangements to maximise the benefits to the area.
- 3.11 The Council has also been working to secure additional external funding, primarily from Europe, to support the Town Action Plan process. Executive approved a bid on 16 February 2010 to the Rural Development Plan for Wales to support regeneration activity in key visitor destinations in the county, which includes the two rural towns, Mold and Holywell, the bid was approved by Welsh Government in March 2011. This provides £110,000 each to Mold and Holywell to

contribute to streetscape improvements and will also offer small scale building improvement grants to improve the visual appeal of the towns. The project is underway currently.

- 3.12 Executive also approved a bid on 30 March 2010 to the European Regional Development Fund (ERDF) to secure funding for town centre regeneration. This bid was submitted in December 2010 and was finally approved by Welsh Government in February 2012. The ERDF project now provides £1.3m for streetscape improvements in Flintshire town centres as well as £1m (shared with Wrexham) to provide grants to High Street property owners to bring vacant units back into employment use. Projects have been developed within the Town Action Plans and these are now being considered for ERDF funding.
- 3.13 In addition, Council capital funding is being used to match fund the ERDF programme and will also directly fund a range of projects across the County as well. Executive delegated the allocation of Town Action Plan funding to the Flintshire Regeneration Partnership, advised by the partnerships in each town, to ensure projects complement the wider strategic position and offer the best value for money.
- 3.14 The Council has recently adopted the Action for Market Towns benchmarking process to monitor the health of town centres which will allow the key indicators for each town to be compared against participating small towns across the UK.

4.00 RECOMMENDATIONS

- 4.01 That members note the progress in developing and implementing Town Action Plans across Flintshire.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The Council allocates £200,000 annually from the capital programme to contribute to the regeneration of town centres. This is used primarily to lever in matching funds from European and private sector sources.

6.00 ANTI POVERTY IMPACT

- 6.01 Town centres play a key role in providing accessible goods and services for those most vulnerable.

7.00 ENVIRONMENTAL IMPACT

- 7.01 The TAPs will seek to meet a range of economic, social and environmental concerns. Transport and accessibility will also be key elements within the plans.

8.00 EQUALITIES IMPACT

8.01 The TAPs will seek to help local service centres remain viable. These centres provide vital locally based services, especially to those without access to private transport.

9.00 PERSONNEL IMPLICATIONS

None

10.00 CONSULTATION REQUIRED

10.01 Consultation with stakeholders is undertaken in each town for each project undertaken. The ongoing consultation with partnerships also helps to maintain good communication between stakeholders.

11.00 CONSULTATION UNDERTAKEN

11.01 Considerable consultation has been undertaken in each town throughout the process so far, with two rounds of workshops held in most towns and more detailed consultation on the various masterplans as they have been developed.

12.00 APPENDICES

Appendix 1 - Town summaries

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None

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Appendix 1 – Town summaries

Buckley

The 2008 Town Centre Healthchecks Study identified scope to improve the convenience (grocery/day to day shopping items) offer in Buckley Town Centre. A masterplan has been developed to provide a detailed guide for the future development of the town, in particular, the need to attract significant investment in new retail development. The masterplan was approved by Executive in May 2011.

The Council is a key landowner (Precinct Car Park) within the main proposed development area of the masterplan. The Council is identifying interested developers capable of bringing forward a development scheme for Buckley in line with the Masterplan framework.

The development options identified in the Masterplan also identified significant opportunity for public realm enhancement. Therefore a Public Realm Design Guide has also now been developed, which was approved by Executive in March 2012, to provide a benchmark and set of key design principles for the quality expected for any future public realm enhancements. The Public Realm Guide will be used to inform negotiations with private sector developers and to support bids for Council regeneration funding.

There is developer interest in the main proposal site from the masterplan and discussions are currently ongoing.

Connah's Quay

Since the 2008 Town Centre Health Checks study was completed, Connah's Quay has benefited from the high quality Health Centre which has set a benchmark in terms of build quality. The Neighbourhood Renewal Area Programme has begun to improve the appearance of some of the housing that fronts the main road and environmental improvements have been made to the waterfront forming part of the All Wales Coast Path. The civic centre and precinct sites do not match the quality of these developments and the future of both sites needs to be considered in the context of developments across Deeside.

As for the whole of Deeside, the most significant opportunity for Connah's Quay in the coming years will be to capitalise on the positive changes (and high profile) that will occur as a result of Northern Gateway and the Deeside Enterprise Zone. Regeneration intervention will need to ensure that the Deeside towns, including Connah's Quay, become a convenient option for services, leisure and shopping and they must maximise on the advantage of having good public transport links and high quality leisure amenities, such as the Dee Cycle Path, Wepre Park and the Deeside Leisure Centre.

Flint

The 2008, Town Centre Healthchecks Study concluded that whilst "Flint is a relatively healthy town centre, improvements to the Council's residential property, enhancements to

the eastern gateway and the provision of improved car parking, should be the top priority actions”.

The town is fragmented; Flint Castle and the waterfront are separated from the Town Centre by a busy main road and railway line and the benefit of the retail park is minimised because the poor link with the high street hampers footfall.

Since its inception in 2009, Flint Town Partnership has delivered some quick win projects including a walks brochure to promote the castle and waterfront, the formalisation of footpaths on the waterfront and along Swinchiard Brook, the re-launch of the Friday market on Church Street and the development of Tourist Information Points. The town is also likely to benefit from the publicity of the All Wales coast path launched from Flint Castle in May this year and FCC are keen to support the annual Flint Festival given its potential to attract visitors to the town.

The Flint masterplan was completed in March 2012 by consultants DTZ/Taylor Young and approved by Cabinet in June 2012. It recommends physical improvements to the built character (including housing stock), improved linkages, better distinction between private areas and public spaces, preferred options for a number of key development sites around the town, improved public service delivery (including a one stop shop/connects facility) and an enhanced image for Flint.

FCC Executive decided in December 2011 to empty both the maisonettes and adjacent council garages to enable their redevelopment which will be the major driver for the redevelopment of the town set out in the masterplan. The first phase of this work is due to start soon.

Holywell

The 2008 Town Centre Healthchecks Study summarised that Holywell is a historic market town which now performs an essentially localised role, catering primarily for local service and food shopping needs. Although Holywell has benefited from investment, in the form of THI funding and two new supermarkets, there are also indications of decline.

A more detailed assessment was commissioned by the Partnership to identify the issues causing or contributing to the decline of Holywell Town Centre and to give a clear steer and direction for the future role of the town centre. The Holywell Town Centre Assessment was completed in December 2010. The Assessment recommended that linkages to and within the town centre and between the town centre and other attractions need to be improved to help increase vibrancy and footfall in the centre. The study also recommended developing a stronger tourism offer for the town based in its heritage assets.

Actions to date have included installing extra visitor signage, physical improvement projects and developing events to attract customers into the town.

The main priorities for Holywell have been identified as:

- Improving access to the town centre especially for pedestrians.
- Improving the appearance of the main shopping streets and the approach routes.
- Opening the first Flintshire Connects Facility in the High Street which will help to attract footfall.
- Encouraging investment onto empty sites and into vacant units.

- Improving the range and quality of shops in the town.
- Linking the town closely to the coast, Greenfield Valley and the rural hinterland.
- Promoting the town more strongly to visitors and supporting events.

Mold

Mold was identified in the 2008 Roger Tym and Partners study as having the largest catchment of any of the Flintshire towns. They found that Mold was “the only one of the seven study centres where there would be sufficient developer and operator interest to make a significant retail-led development scheme viable.”

The study found the town to be generally healthy but made a number of recommendations:

- Cosmetic improvements to the high street and tackle vacant properties.
- Attract a development scheme to bring higher order retailers and hospitality businesses into the town.
- Develop new town centre bulky goods retail provision.
- Improve and increase green space in the town.
- Improve the street market and support more events.
- Resist further out of town retail development.

The Mold Town Partnership was formed in 2009 and actions to date have included:

- Implemented community-based 'early win' projects using funding from the WAG Tidy Towns programme and FCC capital funding.
- Developed the Mold Spring Clean in 2008 and annually since.
- Supported a range of events in the town including the Mold Food and Drink Festival.
- Implemented town centre projects to improve the environment of the town in 2009.
- Commissioned the Mold Sense of Place study to investigate how the unique character of the town can be protected and used to benefit the town.
- Masterplan developed for Bailey Hill to steer future development of the site.
- Cycle route from Mold to Flint being developed.
- Design work being commissioned to improve Daniel Owen Square as a community resource and site for events.
- Development of a widely-consulted Action Plan for Mold.

The Mold Partnership aspires for the town to be a high quality regional centre offering a distinctive and vibrant range of retail, hospitality and leisure opportunities. They recognise that this will need to be linked to a strong and innovative local business economy and a good quality housing offer.

The main priorities for Mold have been identified as:

- Identifying and assembling potential development sites in the town and encouraging business investment in sites and properties.
- Improving the attractiveness and distinctiveness of the town centre, especially the main access routes and the arrival points for visitors.
- Promoting the town to visitors and developing the visitor offer, including Bailey Hill, events, Clwyd Theatr Cymru and the link to the Clwydians.
- Further improving the street and indoor markets.
- Building further upon the Cittaslow status of the town and developing Mold as an exemplar for sustainability.
- Improving the walking and cycling routes into and around the town.

Queensferry

Queensferry comprises two distinct areas, namely the 'old' district centre and the Asda Walmart superstore. The 2008 Town Centre Healthchecks Study highlighted that whilst the Asda store is performing well the 'old' part of the town centre has a high vacancy rate, higher than the national average and some units are situated in prominent gateway locations. Thus, Queensferry district centre performs a dual role. Whilst the Asda store and Deeside Leisure Centre which are located just outside the study area boundary, they are key 'anchors' and attract visits from a County-wide catchment area, the 'old' part of the district centre performs a more localised role. The study advised that the centre would benefit from minor intervention of a cosmetic nature.

With this in mind, Flintshire County Council commissioned Environmental Associates in April 2010 to identify landscape proposals that could enhance the visual amenity of Queensferry to provide a stronger identity for the town and encourage investment in the Queensferry area. The proposals will inform decisions on future projects.

Specific location areas were identified for improvement guidelines and work has been undertaken to raise the profile and enhance the physical fabric. The first was at the gateway of the A548 Coast road and its junction with Station Road by greening the junction and traffic island. The historic War Memorial Institute site has now been upgraded with improvements to the boundary and creation of a community garden at the rear.

Future action in Queensferry will continue the implementation of the Environment Associates plan to improve the image of the town. In common with the rest of the Deeside towns, there is a major opportunity for Queensferry to benefit from the Northern Gateway / Enterprise Zone development.

Saltney

Saltney joined the TAP programme later than the other towns and the TAP programme is less advanced there. It was decided early in the process that a separate partnership wouldn't be formed for the town and work has been undertaken in partnership with existing groups instead.

Action to date has included:

- Supporting the Pathfinder project in Saltney with environmental improvement work.
- Commissioning a feasibility study into a new community hub building for Saltney including a library, Flintshire Connects facility and health centre.

Saltney does not have a clearly defined town centre frontage although the new Morrisons store has created a focal point along the linear main road through the town. The focus therefore will need to be on the wider town, where there are challenges in terms of areas of poor environmental quality, vacant sites and access to services. There are also potential opportunities arising from its proximity to Chester and to the Deeside Enterprise Zone.

Shotton

The 2008, Town Centre Healthchecks Study concluded that Shotton performs a localised retail and 'day to day' services function, and only minor intervention is required to tackle cosmetic enhancement and a general environmental upgrade. The study recognises that traffic congestion is a key issue and that this is difficult to remedy, given the densely built up nature of the centre and lack of scope to further widen roads.

The town identified and implemented a number of projects to upgrade the town centre environment. The partnership wanted to undertake further environmental improvements and this resulted in the commissioning of a joint Shotton and Connah's Quay Masterplan which was completed in December 2010 – giving a primary focus to improving the environmental quality along the main street.

A number of projects have been implemented in Shotton to improve its appearance and function:

- Landscaping scheme for Ash Grove Car Park.
- Improvements to housing stock through Neighbourhood Renewal Programme.
- Improvements to the street environment.
- New bus lay-bys to improve traffic flow.
- Railway Station - Improvements

As for the whole of Deeside, the most significant opportunity for Shotton in the coming years will be to capitalise on the positive changes (and high profile) that will occur as a result of Northern Gateway and the Deeside Enterprise Zone – as well as infrastructure investment.

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**
DATE: **WEDNESDAY, 12 SEPTEMBER 2012**
REPORT BY: **ENVIRONMENT & HOUSING OVERVIEW & SCRUTINY FACILITATOR**
SUBJECT: **QUARTER 1 SERVICE PERFORMANCE REPORTS**

1.00 PURPOSE OF REPORT

1.01 To note and consider the 2012/13 Quarter 1 service performance reports produced at the Head of Service / Divisional level under the adopted business model of the Council. The reports cover the Quarter 1 period (April to June 2012).

1.02 To note the position of the Strategic Assessment of Risks and Challenges (SARC) contained within the performance reports.

1.03 To note the progress made against the Improvement Targets contained within the performance reports.

2.00 BACKGROUND

2.01 The quarterly performance reports seek to provide the reader with the 'narrative' of quarterly performance, which gives the context for overall performance. These reports are a quarterly review of service plans.

3.00 CONSIDERATIONS

3.01 Copies of the detailed Quarter 1 (April to June 2012) performance reports are attached at Appendix 1.1 – Regeneration, Appendix 1.2 – Public Protection, Appendix 1.3 – Planning, Appendix 1.4 – Assets & Transportation, Appendix 1.5 Streetscene.

3.02 Strategic Assessment of Risks and Challenges

Each quarterly performance report contains an update of each of the relevant strategic risks and challenges. This update has been provided by each of the lead responsible officers and is available for comment and review.

3.03 A draft revised SARC summary position of the present Red (high risk), Amber (medium risk) and Green (low risk) status for all of the reported strategic risks and challenges is provided at Appendix 1.6.

4.00 RECOMMENDATIONS

4.01 That Members consider the 2012/13 Quarter 1 performance reports produced by the Heads of Service, highlight and monitor poor performance and feedback details of any challenge to Corporate Resources O&S Committee who are responsible for the overview and monitoring of improvement targets.

5.00 FINANCIAL IMPLICATIONS

None as a result of this report.

6.00 ANTI POVERTY IMPACT

None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

None as a result of this report.

8.00 EQUALITIES IMPACT

None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

None as a result of this report.

10.00 CONSULTATION REQUIRED

Not applicable.

11.00 CONSULTATION UNDERTAKEN

Not applicable

12.00 APPENDICES

Appendix 1.1 – Regeneration
Appendix 1.2 – Public Protection
Appendix 1.3 – Planning
Appendix 1.4 – Assets & Transportation
Appendix 1.5 – Streetscene
Appendix 1.6 – SARC Summary

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None

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Quarterly Performance Report – Regeneration

Report Author Dave Heggarty
Report Date July 2012
Report Period Quarter 1: 1st April 2012 to 30th June 2012

Introduction

The report is produced on a quarterly basis and is provided to Cabinet members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Regeneration, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this year are the following items: -

Business	April 2 2012, Deeside Enterprise Zone was officially launched as Wales' designated area for Manufacturing and Advanced Manufacturing. DEZ has the potential to create 7,000 new sustainable jobs, to grow Welsh GDP, to drive the economy of North Wales and to deliver an advanced manufacturing hub to underpin economic renewal in the area. DEZ is attracting new investment interest from local, national and overseas sources.
Places	The Flint masterplan completed in March 2012 and was approved by FCC Cabinet in June 2012. The masterplan, commissioned by Flint Partnership and FCC and undertaken by DTZ/Taylor Young, sets out an ambitious programme to transform the town. The redevelopment of the maisonettes in the town centre provides the catalyst for the regeneration and the masterplan identifies a series of wider regeneration projects to complement it.
People	<p>Communities First has been focusing on prosperity, learning and health priorities in anticipation of the CF Future programme. CF has worked closely with Flintshire Regeneration Partnership and the Local Service Board (LSB) to progress the Employment, Education and Training (EET) agendas. Significant progress has been made through linking with Flintshire's manufacturing and hospitality sectors, reducing the numbers of young people Not in Employment, Education or Training (NEET) and improving opportunities for Flintshire's most disadvantaged communities.</p> <p>CF community-based, weekly job club activities have continued to deliver job opportunities, additional careers advice sessions, training and work experience opportunities, and encouragement to access further education. Results have been more people finding work, becoming self-employed, or accessing accredited learning opportunities. CF has successfully facilitated community based employer recruitment activity resulting in 140 people being interviewed and 85 gaining work in recent months. Such 'doorstep' activity improves the life chances of people from the Deeside areas.</p>

Other highlights by service area are as follows: -

Town centre regeneration	<p>In April 2012 a new training course was piloted, entitled 'Introduction to Market Trading'. This 5 day course provided a practical and hands-on guide to setting up and running a market business. The pilot course was attended by 8 residents from across Flintshire, some of whom were unemployed whilst others were looking at options for a career change.</p> <p>A number of attendees from that pilot course have gone on to set up their own businesses, some working with the course tutors first on their market stall to gain a bit more confidence and experience.</p>
Business	The quarterly DIP Business Forum, chaired by Askar Sheibani (CEO at Comtek Network Systems UK Ltd), who formally introduced the newly appointed President of the DIP Business Forum, the Rt Hon Lord Barry Jones. Also, immediately prior to the Forum, the first

	<p>meeting of the DIP Business Forum Executive Board took place and the eight newly appointed Executive Board Members were announced to the Forum attendees.</p> <p>In spring 2012 the Mersey Dee Alliance, the North Wales Economic Forum, the Cheshire and Warrington Local Enterprise Partnership (LEP) and the six North Wales authorities jointly commissioned consultants Mickledore Ltd to complete a review of the knowledge economy across North Wales and Cheshire and to develop sector propositions for UKTI to assist in securing inward investment.</p> <p>The knowledge-based sector is seen as that part of the economy which is most likely to grow, providing the jobs and prosperity of the future. Understanding the size, scale and distribution of companies in this sector, as well as the challenges that the sector faces, then becomes a very important factor for economic development policy. This work has produced a detailed sector study for North Wales, Cheshire and Warrington and The Mersey Dee Alliance (Denbighshire, Wrexham, Flintshire, Cheshire West and Chester and Wirral), at both a spatial level and from a sector perspective. It reviews the knowledge assets within the region and their impact on the economy.</p> <p>Findings underline the importance of manufacturing within Flintshire, where there are a greater proportion of people employed in manufacturing than in any other Local Authority area in the UK. They show that this strength is high aerospace, paper, chemicals, metals, food and automotive engineering.</p> <p>A copy of the report is available in the Members' Library.</p>
<p>Communities First Flintshire</p>	<p>The extension of the current Flintshire CF Programme arrangements to September 2012 remains subject to a successful funding bid. The new and more demanding emphasis on Prosperity, Learning and Health indicators has led proposals for a programme with more measurable impact upon the community. Priority will be given to improving opportunities for learning and skills, linked to the development of the Deeside Enterprise Zone.</p> <p>The intention of the County Council is to link the enormous potential provided by Deeside Enterprise Zone, with those communities needing assistance. The next phase of Communities First will aim to ensure that the new arrangements link closely to the opportunities now presented.</p> <p>The new area of coverage will differ, since some existing Communities First areas are no longer amongst the most deprived areas in Wales. New areas will attract support and it is hoped to extend the provision in parts of Flint, Sealand, Connah's Quay and Queensferry which will be included, should the funding bid be successful, as well as existing parts of Holywell, Mold and Greenfield. The outcome of the funding bid may not be known until the end of September 2012.</p>

2. Performance Summary

2.1 Improvement Plan Monitoring













KEYS

Progress RAG – Complete the RAG status using the following key: -

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG – Complete the RAG status using the following key: -

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Signpost
6. To protect and grow the local and regional economy, to be a prosperous County and to provide help and support for those vulnerable to poverty				
6.2 Regenerate Town Centres	TBC			See para 3.1.1
6.3 Lead the Deeside Renewal Area Programme	Ongoing			
6.4 Promote the development of the Northern Gateway (Working with landowners and developers complete the appropriate planning application)	Ongoing			See para 3.1.2
6.7 Development of skills to align with business needs	Ongoing			
6.8 Encourage and retain business investment in Flintshire (Implementation of Town Action Plans)	Ongoing			See para 3.1.3
10. To protect, plan and develop sustainable natural and built environments				
10.6 Further regeneration of rural areas in Flintshire	Dec 2013			

2.2 Strategic Assessment of Risks and Challenges (SARC)







The table below summarises the position of SARCs at the end of the reporting period.

KEY

R	High Risk
A	Medium Risk
G	Low Risk

Commentary is included in section 3 for those SARCS: -

- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CL09 Economic Regeneration Strategy			TBC
CL10 County Town Network			Achieved Feb 2011
CL12 Skills Needs of Employers			Achieved Oct 2011

2.3.1 Performance Indicators and Outcome Measures

Key

R	Target missed
A	Target missed but within an acceptable level
G	Target achieved or exceeded

The status of the indicators are summarised for this period below:

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Indicator	Annual Target	Previous Annual Target Outturn	Current Annual Outturn	RAG	Change (trend) e.g. Improved / Downturned
*IA4.2L1 Deliver Improvement Agreement	1,470	2,576	N/A	N/A	Available at end of year, but on track.

2.3.2 Improvement Target Action Plan Monitoring

Key - ✓ on track, ✗ behind schedule, C completed

Ref	Action & Planned Completion date	Progress
IA4.2L1 Deliver Improvement Agreement	Establish FBW stakeholder Steering Group April 2012	C
	Develop draft FBW calendar of events June 2012	C
	Launch main events to raise profile June 2012	C
	Actively promote finalised FBW calendar August 2012	✓
	Deliver main event October 2012	✓
	Preparation of FBW11 Evaluation Report December 2012	✓

2.4 Key Actions from Service Plan Monitoring

Key - ✓ on track, ✗ behind schedule, C completed

The following table shows which areas have incurred slippage or have been subject to a revised timetable and references the page number where commentary can be found to further explain the slippage/revised timescales: -

Improvement Area	On-track?	Commentary
Refresh Regeneration Partnership	✓	See paragraph 3.2.1
Raise profile of service	✓	See paragraph 3.2.2
Improve town centres in Flintshire	✓	See paragraph 3.2.3
Improve quality of life in rural Flintshire	✓	See paragraph 3.2.4
Promote Flintshire to visitors.	✓	See paragraph 3.2.5

2.5 Internal & External Regulatory Reports

The following internal or external audit/regulatory work has been completed during the period and the outcome of the work can be summarised as follows. Negative outcomes should be discussed in more detail in section 3 and page numbers are referenced in the table below.

Undertaken By	Title & Date Report Received	Overall Report Status
Welsh Audit Office	Annual Audit of Communities First (CF). No significant concerns raised about CF grant fund management. WAO recommendations for ensuring certification of CF Partnership Board private accounts are currently being implemented.	

3. Exception Reporting

3.1 Improvement Plan Monitoring

3.1.1 6.2 Regenerate Town Centres

Good progress is being made through the Town Action Plan programme in developing long term plans for each centre with local partnerships. However, the long term future of our town centres remains challenging and, although town centres in Flintshire are generally out-performing the national average, continued effort will be needed to help them to adapt to a changing world.

3.1.2 6.4 Promote the development of the Northern Gateway

Planning permission for Northern Gateway has been secured and the whole site now benefits from Enterprise Zone designation. An ambitious plan for the development of Northern Gateway / DEZ is now being prepared with the intention of delivering an economy based on advanced manufacturing.

3.1.3 6.8 Encourage and retain business investment in Flintshire

A marketing and promotion plan designed to increase the level of inward investment into DEZ and the County has now been prepared. Work is now proceeding to secure funding to deliver this programme. It is also proposed to prepare a new small business strategy designed to encourage more new business start ups and social enterprises.

3.2 Service Plan Monitoring

3.2.1 Refresh Regeneration Partnership

The Partnership membership is refreshed on an ongoing basis. The priorities from the Flintshire Regeneration Strategy are also refreshed annually at a conference for stakeholders. The Strategy itself is due to be reviewed this year.

3.2.2 Raise profile of service

A range of initiatives now underway including:

- annual regeneration conference;
- Flintshire Business Week;
- range of business networks now being delivered;
- services increasingly better linked both locally and regionally.

3.2.3 Improve Town Centres in Flintshire

Good progress is being made through the Town Action Plan programme in developing long term plans for each centre with local partnerships. However, the long term future of our town centres remains challenging and, although town centres in Flintshire are generally out-performing the national average, continued effort will be needed to help them to adapt to a changing world.

3.2.4 Improve quality of life in rural Flintshire

The Rural Development Plan for Wales programme is funding a number of projects, due to complete late 2013, to improve rural quality of life, services and facilities, as well as encouraging enterprise and tourism. Most projects are on track to spend their allocated funding with only small variations of funding between projects anticipated.

3.2.5 Promote Flintshire to visitors

Most Flintshire promotion takes place at the sub-regional level through the North Wales Borderlands partnership. The work of this Partnership and the promotion of the sub-regional is under review currently, led by Tourism Partnership North Wales. This will ensure that future campaigns are better able to measure their impact on the visitor economy in the area and are more closely supported by the business community.

Quarterly Performance Report –Public Protection

Report Author Ian Vaughan-Evans
Report Date Quarter 1 2012-13
Report Period Quarter 1: 1st April 2012 to 30th June 2012

Introduction

The report is produced on a quarterly basis and is provided to Cabinet members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Public Protection, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
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- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this quarter are the following items: -

<p>Performance</p>	<p>The results of the customer survey for 2011-12 were excellent and exceeded the set targets. This highlights the emphasis the service has placed on delivering excellent customer care whilst ensuring we deliver the necessary level of enforcement. Performance in Health and Safety, Animal Health and Food Safety has been affected by the number of vacant posts within Public protection. Vacant posts have been advertised in Food Safety, Health and Safety, Environmental Control and Trading Standards on six month contracts. It is expected that the performance targets will be achieved by the end of the year.</p>
<p>Community Protection</p> <p>Trading Standards - Investigations</p>	<p>A Mold Market trader has elected for a Crown Court trial on charges of selling counterfeit goods. The next Court hearing is in August 2012.</p> <p>After a detailed investigation a local double glazing supplier has signed an undertaking under the Enterprise Act. The undertaking is to ensure that customers are given the necessary cancellation notices, that requirements in relation to business names are complied with and that the business refrains from engaging in misleading advertising.</p> <p>A second hand car dealer was recently prosecuted for selling a car that had been 'clocked'. The dealer himself had not turned back the odometer reading but had led the purchaser to believe that it was a genuine mileage when it was not. He pleaded guilty and was fined £600 plus £370 in costs.</p> <p>A scam has been identified in Flintshire whereby individuals are cold calling on householders offering to sell/install loft insulation and claiming that they are associated with the Council.</p>
<p>Trading Standards - Compliance</p>	<p>The North Wales Tobacco Alliance was launched in June 2012. This brings together those that can have an impact on reducing the prevalence of smoking and preventing young people from starting smoking. We contribute via our work on under age sales; the prohibition on sale of tobacco from vending machines; reducing the sale of counterfeit products; and enforcement of the smoke-free premises requirements.</p> <p>A survey was recently carried out as part of a joint North Wales approach to check whether petrol filling stations would allow an obviously under age person to dispense petrol for themselves into an unsuitable unauthorised container. Some poor practice was evident and formal advice and guidance was provided to the operators in question.</p>

<p>Licensing</p>	<p>CRB Checks The Criminal Records Bureau has tightened up the identity verification process to reduce abuse of the system caused by people concealing previous criminal activity by changing their identity. Only certain specified original documents will be acceptable from now on when taxi licence applicants come in to submit their Enhanced CRB check forms.</p> <p>Knowledge Test The Section introduced a Knowledge Test as part of the application process to become a taxi driver. As well as examining geographical familiarity with the County it also covers other important areas such as knowledge of taxi licence terms and conditions, fare tariffs, the needs of disabled passengers and road traffic laws.</p>
<p>Community Safety</p>	<p>Substance Misuse The Substance Misuse Action Team (SMAT) Co-ordinator has been working with the Health, Social Care and Well Being Partnership (HSCWB) to raise awareness of excessive alcohol consumption amongst older people. An action plan has been formulated, and the SMAT have developed a measuring cup that will be given to older people to measure out their drink. The resources (which HSCWB are part funding) will be available in the next few months, alongside a launch.</p> <p>Holywell Task Group A multi-agency task group has been established in Holywell to review some of the community safety problems in that area. Partners include: Youth Service, High School, Police, Communities First, Community Safety Team, Youth Justice Service and local businesses. The mobile stadium has been utilised in the Tesco car park, and will soon be located at the old bowling green. The Anti Social Behaviour Co-ordinator is facilitating the group.</p>
<p>Environmental Protection.</p> <p>Environmental Control</p>	<p>The section dealt with 157 service requests during this quarter which have ranged from investigations relating to rubbish accumulations, alleged poor property maintenance, inspections of Houses of Multiple Occupation (HMOs) as well as routine inspections of water quality across the county.</p>
<p>Pollution</p>	<p>This section has responsibility for the investigation of alleged noise and odour complaints, providing advice on contaminated land issues as well as monitoring the County's air quality. Some 116 service requests have been received and investigated by this team during Q1, responses provided to 281 planning consultations and 3 noise abatement notices served.</p>

Animal and Pest Control

This service area is responsible for the treatment of public health pests as well as promoting canine welfare including a statutory duty for the collection and care of stray dogs. Key statistics in relation to this area of work during Q1 are shown below:

Treatment by officers for:	1st Quarter 2012	1st Quarter 2011
Mice	91	80
Rats	357	345
Wasps	207	512
Fleas	4	8
Garden Ants	177	119

Calls in total this Quarter for pest control/dog warden = 989

A marked reduction in the treatment of wasps has been noticed this quarter in comparison to the same quarter last year. This is due to the climatic difference between the years as this year's hot, cold and then wet spell has meant that wasp nests have not been built to the same quantity as in previous years.

Bereavement Service

Consultation was undertaken during this quarter via Your Community Your Council to seek opinions from our residents about the introduction of a garden of remembrance within the County for the scattering of ashes. Feedback was positive and a scheme of work is in progress for the installation of this first facility within Flintshire at Hawarden No2 Cemetery.

The Council's memorial testing scheme was commenced on 11th June 2012. The testing was undertaken in the following cemeteries:

- Hawarden No 1
- Hawarden No 2
- Greenfield No 2
- Treuddyn
- Northop Road, Flint

The inspections were completed as part of the Authority's three year rolling programme across all fifteen cemeteries managed by the Council. During the inspections a total of 174 memorials out of 4975 tested were categorised as high risk.

As a result of these findings the Authority will be temporarily securing lawn type memorials until such time as grave owners can arrange for them to be repaired. The owners of these memorials will be contacted where possible and notices placed on the memorial.

Building Control

During Q1, the Building Control section have dealt with:

	1st Quarter 2012	1st Quarter 2011
Full Plans submissions	102	105
Building Notice submissions	43	42
Partner Authority submissions	33	15
Partner Inspector submissions	5	6
Regularisation submissions	4	3
Dangerous Structure cases	11	10
Demolition Notices	1	2
Street naming / numbering and house naming cases	25	16
Consultations from Planning concerning possible Building Regulation work	64	45

In April, Flintshire Building Control supported the North Wales Building Control Excellence Awards which were held at St David's Park Hotel, Ewloe. Once again, a tremendous, well supported, well organised evening took place, with tickets at a premium. Flintshire winners were,

Tom Anwyl – new house at Llanasa,
 Anwyl Construction – educational building at Northop College,
 Morgan Sindall – North Factory, Airbus, Airbus UK – best sustainable building ,
 North Factory, Broughton,
 Redrow Homes – volume housebuilder, development at Church Road, Buckley
 Roft Developments, best social housing park lane, Penyffordd.

The sustainable building at Airbus won the Welsh National Award and will be entered in the LABC National Awards in London in November 2012.

Health Protection**Food Safety and Food Standards**

During this quarter the Food Service Plan for 2012 - 2013 has been prepared. The Service Plan includes full information relating to Performance Targets for this year together with a review of the previous year. It was submitted and heard at the Cabinet of 10th July at which time the plan was approved.

During this quarter the annual submission to the Food Standards Agency on all aspects of the Food Service has also been formally submitted.

In June the Food Team joined forces with Recycling to combine their promotional activities for Food Safety Week and Recycling Week in Mold. The theme for Food Safety Week this year was

	<p>Food Safety on a Budget. This aligned well with the Love Food Hate Waste initiative being promoted during Recycling Week.</p> <p>The Cockle season is due to start on the 2nd July with the beds due to be open until the end of December. During this quarter there has been considerable joint-Agency collaborative working with Wirral Council and Environment Agency Wales which will continue throughout the season.</p>
Health & Safety Enforcement	<p>There has been a significant change in direction in Health and Safety Enforcement whereby the emphasis is now very much on reducing the burden for business from regulation. As a consequence the team have focussed their efforts on increasing educational awareness on Health and Safety and have become involved in a HSE approved project entitled Estates Excellence aimed at identifying gaps in knowledge and practice and effectively addressing them in conjunction with partner agencies including Wrexham County Borough Council. This work will continue into the forthcoming quarters.</p> <p>There was a significant increase in high risk reactive work dealt with by the section for this quarter. One case has resulted in the first successful application to a court in North Wales for a Part 2a Order under Public Health legislation to enter a house and seize illegal tattooing equipment.</p>
Corporate Health & Safety	<p>During this quarter proactive work has continued by the Corporate Health and Safety team to advise and support the relevant services across the Authority in meeting compliance with their statutory obligations and responsibilities. Advisors are currently putting together a programme of audits across the services in line with the targets set within their operational service plan - these will be carried out based on risk and intelligence over the following 12 months. Proactive and reactive inspections continue to be carried out by the team.</p> <p>A new programme of presentations by Directorates (supported by Advisors) to the Corporate Health and Safety Steering Group have been implemented - this will include the updates of health and safety action plans, detailed analysis of accident/incident reporting and claims investigation information.</p> <p>Health and Safety training continues to be developed and carried out by the team e.g. safety awareness, fire, induction, risk assessment, accident investigation, senior executive, member development training.</p>
Animal Health and Welfare	<p>April 2012 saw a further reduction to the funding provided to us by Welsh Government under the Animal Health and Welfare Framework that has been a part of Animal Health service delivery</p>

	in Flintshire and across the whole of Wales since the 2001 Foot and Mouth Disease outbreak (the funding for the framework was originally controlled by Animal Health (AHVLA) until 2011). The priority areas set by WG for this year include inspection and monitoring of all critical control points (markets, collection centres, ports, and high risk farm premises), disease control (including Bovine Tuberculosis), and data inputting and recording of all animal movements. The team has developed their operational plan for 2012 – 2013 to address these priorities.
General	Partnership work has continued with the Better Regulation Delivery Office (BRDO), formerly the Local Better Regulation Office (LBRO) and Wrexham County Council to host a business support workshop to identify ways in which Public Protection regulatory services can assist businesses during these hard economic times. An exploratory meeting with key business leaders is planned for the 6 th August.

2. Performance Summary

2.1 Improvement Plan Monitoring

The following table summarises the progress made to date and the progress against the desired outcome of the Council Improvement Priorities on which Public Protection lead.



KEYS

Progress RAG – Complete the RAG status using the following key: -

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG – Complete the RAG status using the following key: -

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
5.9 Implement recommendations of E-coli inquiry	Ongoing			See paragraph 3.1.

2.2 Strategic Assessment of Risks and Challenges

At present Public Protection does not lead on mitigating any of the risks identified in the SARC.

2.3.1 Performance Indicators and Outcome Measures

The status of the indicators are summarised for this quarter below:



Graphs and commentary are included section 3 for those indicators shown with a RAG status of either Amber or Red. An asterisk (*) indicates that the indicator is an *improvement target*.

Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Current Quarter Outturn	RAG	Change e.g. Improved / Downturned
BCT/004 – The percentage of building control ‘full plan’ applications checked within 15 working days during the year	92%	88%	92%	97%		Improved
BCT/007 – The percentage of ‘full plan’ applications approved first time	95%	99%	95%	100%		Improved
PPN/001i-iv – The percentage of high risk businesses that were liable to a programmed inspection that were inspected for: -						
PPN/001i – Trading Standards See paragraph 3.2.1	100%	Annual figures reported in last quarter	25%	17%		Not Applicable
PPN/001ii – Food Hygiene See paragraph 3.2.2	100%	Annual figures reported in last quarter	25%	15%		Not Applicable
PPN/001iii – Animal Health See paragraph 3.2.3	100%	Annual figures reported in last quarter	25%	16%		Not Applicable
PPN/001iv – Health & Safety See paragraph 3.2.4 Note - This performance indicator is under review due to the changes in National Policy	100%	N/A	N/A	N/A	N/A	Not Applicable
PPN/007i-ii – The percentage of significant breaches that were rectified by intervention during the year for: -						

Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Current Quarter Outturn	RAG	Change e.g. Improved / Downturned
PPN/007i – Trading Standards See paragraph 3.2.5	97%	N/A Annual PI	N/A	N/A	N/A	Reported annually
PPN/007ii – Animal Health	97%	N/A Annual PI	N/A	N/A	N/A	Reported annually
PPN/008i–iv - The percentage of new businesses identified which were subject to a risk assessment visit or returned a self assessment questionnaire during the year for: -						
* PPN/008i – Trading Standards	70%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
PPN/008ii – Food Hygiene	87%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
PPN/008iii – Animal Health See paragraph 3.2.8	100%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
PPN/008iv – Health and Safety See paragraph 3.2.9	62%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
PPN/009 - Percentage of food establishments which are 'broadly compliant' with food hygiene standards	80%	85%	80%	82%		Downturned
PSR/007a – Of the Houses in Multiple Occupation (HMO) known to the local authority, the percentage that have a full licence	9.0%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
* PSR/007c – Of the Houses in Multiple Occupation (HMO) known to the local authority, the percentage subject to enforcement.	2%	N/A Annual PI	N/A Annual PI	N/A	N/A	Reported annually
* PSR/008 - The percentage of high risk private sector dwellings	75%	N/A Annual PI	N/A Annual PI	N/A Annual	N/A	Reported annually


Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Current Quarter Outturn	RAG	Change e.g. Improved / Downturned
improved to an acceptable level				PI		
* 1A4.2L3 – Develop targets for increasing satisfaction levels by 5% per year over baseline.	93%	N/A Annual PI	N/A Annual PI	N/A Annual PI	N/A	Reported annually.

Please see 3.2 for commentary on amber performance indicators.

2.3.2 Improvement Target Action Plan Monitoring

Key - ✓ on track, ✗ behind schedule, C completed

Ref	Action & Planned Completion date	Progress
PPN/008i - The percentage of new businesses identified which were subject to a risk assessment visit or returned a self assessment questionnaire during the year for Trading Standards	Monthly monitoring of new businesses and allocation of work to ensure target is met	✓
PSR/007c – Of the Houses in Multiple Occupation (HMO) known to the local authority, the percentage subject to enforcement.	Working with landlords to ensure properties are up to the required standards and serving enforcement notices where necessary.	✓
PSR/008 - The percentage of high risk private sector dwellings improved to an acceptable level	Using the new guidance provided to identify high risk properties and working closely with private landlords and house owners to improve standards within dwellings. Enforcement notices served where necessary	✓
IA4.2L3 - Develop targets for increasing satisfaction levels by 5% per year over baseline.	The customer survey for work carried out by the service during 2011/12 was undertaken during April and early May and the results of the survey are shown in the table below. The improvement targets set for customer satisfaction have been exceeded.	✓

Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Annual Outturn	RAG	Change e.g. Improved / Downturned
* 1A4.2L3 – Develop targets for increasing satisfaction levels by 5% per year over baseline.	88%	N/A	N/A	94%		Upward

2.4 Key Actions from Service Plan Monitoring

The following table shows the progress made against key areas of improvement/actions in the Public Protection service plan. A ✘ indicates those areas which have incurred slippage or have been subject to a revised timetable and references the paragraph number where commentary can be found to further explain the slippage/revised timescales: -

Key - ✓ on track, ✘ behind schedule, C completed

Improvement Area	On-track?	Commentary
Implementing the recommendations of the e-coli Public Enquiry report	✓	See paragraph 3.1
Improve Business Compliance in high risk premises	✓	See paragraph 3.2
Deliver FSA and DEFRA Framework agreements	✓	
Support Neighbourhood Renewal Programme	✓	
Review, Improve and Integrate new services and functions.	✓	See paragraph 3.3
Effective Implementation of Corporate Health and Safety Strategy and Strategic Health and safety Improvement Plan.	✓	
Tackling dog fouling, littering and other environmental crime.	✓	

3. Exception Reporting

3.1 Implementation of the recommendations from the E coli inquiry.

Progress had been very good regarding implementation of the recommendations from the E coli inquiry. However, the Food Standards Agency (FSA) introduced new E coli guidance that businesses are required to adhere to and Local Authorities are required to enforce. This has therefore influenced the Progress RAG status hence it being reported as Amber rather than Green.

3.2 Performance Indicators

3.2.1 PPN/001i – Trading Standards – High Risk Businesses.

The indicator is slightly down in quarter 1 but is expected to achieve the set target by the end of the year.

3.2.2 PPN/001ii – Food Hygiene – High Risk Businesses

The indicator is currently below target for Quarter 1 but is expected to achieve the set target by the end of the year. This is due in part to the completion of the LAEMS return to the Food Standards Agency which is a considerable piece of work that needs to be undertaken during Quarter 1. Historically this quarter has always shown a lower performance due to the administrative work that has to be carried out in this regard. The Section has also been running with vacant posts which it is hoped to have filled during Quarter 2 / Quarter 3.

3.2.3 PPN/001iii – Animal Health – High Risk Businesses

The indicator is as expected for the time of year as most high risk inspections are due in the winter months when welfare issues are more prevalent on farms. A considerable amount of time has had to be allocated during the first quarter preparing for an imminent court case. It is expected the set target will be achieved by the end of the year.

3.2.4 PPN/001iv – Health and Safety – High Risk Businesses

Current Government policy introduced from 1st April this year is to move away from Health and Safety inspections of any premises other than those deemed truly High Risk. Previous policy allowed for Project work including national projects under the direction of the Health and Safety Executive (HSE) and regional projects to be included here. Consequently with the removal of the project work the number of High Risk premises in Flintshire has reduced in line with this change of direction and none of these were due inspection during this quarter, hence a Non Applicable indicator has been placed for this quarter's return. We are currently pursuing a change to this indicator in conjunction with colleagues from the Regional Service Improvement Group so that it better reflects current Government policy.

3.3 Review, improve and integrate new services and functions.

There has been a slight delay in implementing the new service and filling vacant posts which have affected performance as noted above in some areas. It is expected that the full implementation of the service review will be completed over the next few months.

Quarterly Performance Report – Planning

Report Author Andy Farrow
Report Date August 2012
Report Period **Quarter 1:** 1st April,2012 to 30th June,2012

Introduction

The report is produced on a quarterly basis and provided to Cabinet members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Planning, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this quarter are the following items: -

Planning Strategy and Built Conservation	<p>The Unitary Development Plan was adopted in September 2011 and its use as the sole policy basis for recommendations made at planning committee has now been established. This should now provide the Planning and Development Control Committee with a sound and up to date basis on which to make decisions.</p> <p>A Development Brief for the housing allocation in Sychdyn has been prepared and consulted on, and will be presented to the Council for approval as Supplementary Planning Guidance (SPG) in September.</p> <p>The Local Planning Guidance Note which updates the current approach to seeking developer contributions to address school capacity has been adopted by Council. It will now form the basis of discussions with developers within Flintshire when appropriate.</p> <p>The formal Order has been received from Welsh Government to allow the Council to commence with work on its Local Development Plan (LDP). An outline programme will be presented to Cabinet in September.</p> <p>A significant amount of good work and positive outcomes have been achieved both by the Conservation and Design officer, and the team in general. This work includes a temporary consent to allow the proposed development at Pen y Bont Farm, Mold to go ahead; Bryn Awel in Pentre Halkyn where the Conservation and Design officer is ensuring that this significantly damaged and neglected grade II Georgian Welsh farmhouse will be repaired and restored to a beneficial residential use. There are a number of other historic buildings which are classified as being 'at risk' where the Conservation and Design officer is negotiating with the owners or their agents to secure appropriate and pragmatic solutions to preserve these important buildings.</p> <p>A new procedure for the designation of Buildings of Local Interest has been drawn up for agreement by the Cabinet in the near future. Whilst not up to Listing standards, there are nevertheless a significant number of locally important buildings which this new procedure aims to protect to prevent their loss to the local scene.</p> <p>In relation to the excellent work being done on the Townscape Heritage Schemes in Holywell and Flint, the longer running of the two schemes in Holywell is due to be completed by the end of September 2012. In Flint, the scheme began slowly as its approval coincided with the economic recession. Despite this, a new four year programme of work has been agreed with the Heritage Lottery Fund, running from September 2011 until September 2015. This will target a common fund of £1.6m on the repair and restoration of 28 target properties in the town.</p>
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<p>Development Management</p>	<p>The number of planning applications received within Quarter 1 (270) is up on the preceding quarter, Q4 (253) and shows no significant change in relation to the corresponding Q1 in 2011/12 (271), which would have given a clearer indication of any signs of an economic upturn .</p> <p>The number of planning permissions granted during Quarter 1 (212) does not compare favourably with the corresponding quarter in 2011 (231), although the number of major residential permissions is the same in each quarter. This includes the major application for part of the Northern Gateway site where it was resolved to grant planning permission at a Special Planning Committee in April.</p> <p>All Members and substitutes for the Planning and Development Control Committee have undertaken Phase 1 training prior to their sitting on the Committee and Phases 2 and 3 are now programmed for later in 2012.</p>
<p>Countryside</p>	<p>Greenspace strategy - A visioning exercise was held in June for all internal and external stakeholders, this first stage consultation will guide the main principles of the strategy, ensuring that the framework meets the needs of all stakeholders. A draft document was available for further consultation in August, to be adopted in October.</p> <p>Discussions are ongoing with relevant officers on the management of FCC tree stock following formation of the single tree unit. An H&S funding application is to be made to enable a full risk assessment to be carried out.</p> <p>An application to WG is being put together which could see £80K of funding directed towards tree planting to improve visual and environmental quality.</p> <p>Green Infrastructure action plan for the Lower River Dee is complete and will go forward with the Flintshire Coast action plan to Cabinet for approval.</p> <p>The first claim for the final 'Year 6' of All Wales Coastal Improvement Programme was made on budget. Work is now underway by CCW to look at options for path management and maintenance post 2012, and the team has fed into that process to ensure Flintshire needs are considered.</p> <p>The Wepre Park Heritage Lottery Fund (HLF) application is on target to be submitted by the end of August. The development officer is finalizing documentation such as visitor centre extension plans, 10yr management plan, activity plan, conservation statements. The officer was successful in attracting £20K of Tidy-towns funding to improve the main car park environs which were not eligible under the HLF bid.</p> <p>Halkyn - The limekiln consolidation and interpretation project is ongoing and a conservation architect and project manager have been appointed following the submission of tenders with an inception meeting in July. The CADW application is still awaiting a decision, but CCW and the Grosvenor Estate have confirmed their funding for the next two years and there have been positive discussions with Cadwyn Clwyd for RDP funding.</p>

	<p>A Clwydian Range and Dee Valley AONB Joint Advisory Committee working group has been established and has met to consider options for governance of the AONB following extension. These recommendations will be put to the next JAC for consideration.</p> <p>Key figures: £9,200 -sponsorship, £35,000 -Coastal claim, £20,000 –Tidy-towns, £2312 -Misc. 552 volunteer hours managed 9 School groups and 445 children on our countryside education programme.</p>
<p>Minerals and Waste Shared Service for North Wales</p>	<p>The Minerals and Waste Planning Service for North Wales commenced with Flintshire as the lead authority on 1st April 2011 and has now been operational for 15 months.</p> <p>The Service has been active in every partner authority area, including Powys and Snowdonia National Park. Operational activity within the minerals aggregates sector remains depressed. However, reviews, changes in legislation, the introduction of legislation derived from the Mining Waste Directive, quarry closures and reactivation of quarries to replace closed units, and site restoration continues to generate planning work. Interest in specialist rock types is bucking the trend, and planning applications have been submitted for extensions to slate quarries in Gwynedd, and a Scoping Opinion has been requested for a gritstone quarry in Powys.</p> <p>Periodic and stalled mineral reviews continue to be progressed, and Environmental Impact Assessments for those quarries which are likely to continue working are being prepared or are under consideration. A programme for Prohibition and Suspension Orders will be rolled out this financial year to eliminate those sites where the resumption of working is considered unlikely. A number of such sites which have ceased to be operational have, or are, seeking alternative development proposals, such as housing, or landfill.</p> <p>There has been an increase in planning activity as a result of national legislative changes in the Environmental Permitting regime administered by the Environment Agency Wales. A number of waste management operations which previously benefited from “exemptions” to permitting now have to apply for a formal permit, and in many instances these lack planning permission. In some cases, applications are being submitted to retrospectively apply for planning permission or obtain Certificates of Lawful use to “regularise” the activity, and in other instances Environment Agency Wales prosecutions and planning enforcement proceedings are being commenced. This is likely to continue during the transitional period as unauthorised activity comes to light. Of particular note, an unauthorised waste recycling operation in Snowdonia National Park has just been refused planning permission, leading the way for enforcement proceedings.</p>

The removal of “exemptions” described above will reduce the availability of sites for the disposal of waste in golf courses, landscaping, land reclamation and agricultural improvement schemes, and closes the landfill tax exemption “loophole”. This has resulted in renewed interest in backfilling old quarries, including three sites in Flintshire, Wrexham and Denbighshire.

Interest in skip hire and materials recycling remains strong, and there are also signs that major investment in larger waste processing and treatment will take place this financial year.

Emphasis is being placed on the restoration and aftercare of former quarry and landfill sites, and biodiversity, geodiversity and recreational objectives are promoted where possible.

The Service has secured a 4 year contract for the North Wales Regional Aggregates Working Party from the Welsh Government, and there is the possibility of reviewing the Regional Waste Plan. The Service has provided a detailed consultation response to the Welsh Government’s Capacity, Infrastructure and Markets Sector Plan, which is part of the Welsh Government’s Zero Waste Strategy, and continues to have direct dialogue to achieve the best policy outcome.

The Service has commenced chargeable monitoring and reporting visits across North Wales and Flintshire, and is also carrying out other non-chargeable activities such as blast monitoring. These exercises will help raise compliance standards at operational quarry and landfill sites, and provide constructive dialogue to remedy any breaches of planning control that may be evident. A performance standard to be developed is to ensure that each site is monitored at least once in a given financial year.

The Service has also continued to provide support to Conwy, Denbighshire and Wrexham Planning Policy in preparation for their respective Local Development Plans.

The service also assists with queries and advice relating to the Aggregates Sustainability Levy Fund (which is derived from a tax on aggregate production), and a number of community-led projects across North Wales, and in particular, Flintshire, have been successful in securing funding as a result of sound advice provided by the Shared Service Team. Projects have included a BMX track and Community Hall at Treuddyn, to funding for rangers and the future preservation of Limekilns on Halkyn and Brynford Commons.

2. Performance Summary

2.1 Improvement Plan Monitoring

The following table summarises the progress made to date and progress against the desired outcome of the Council Improvement Priorities on which the Planning Service lead.





KEYS

Progress RAG

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

	Target Date	Progress RAG	Outcome RAG	Commentary
6. To protect and grow the local and regional economy, to be a prosperous County and to provide help and support for those vulnerable to poverty				
6.1 Adoption of UDP	09.11			Section 3.1
8. To meet housing need in the County and to work with partners to ensure a sufficient supply of quality and affordable homes and housing services in the social , mixed tenure and private sector housing markets				
8.6 Implement Section 106 funding policy	On-going			Section 3.1

2.2 Strategic Assessment of Risks and Challenges (SARC)







The table below summarises the position of SARCS at the end of the reporting period.

KEY

R	High Risk
A	Medium Risk
G	Low Risk




Commentary is included in section 3 for those SARCS: -

- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CL08 Climate Change and Flood Risk Management			TBC
CD03 Transition from UDP to LDP See 3.2			Sept 2017
CD04 Planning Protocol See 3.2			March 2012





2.3.1 Performance Indicators and Outcome Measures



Key

	Target missed
	Target missed but within an acceptable level
	Target achieved or exceeded

The status of the indicators are summarised for this quarter below:

 2  3  1

Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Current Quarter Outturn	RAG	Change e.g. Improved / Downturned
PLA/003 No. of Planning Appeals determined during quarter	66%	60%	66%	60%		Maintained
* PLA/004a % Major applications determined within 13 weeks during quarter	39%	15.38%	39%	50%		Improved
* PLA/004b % Minor applications determined within 8 weeks during quarter See section 3.3	65%	42.31%	65%	50%		Improved
PLA/004c % Householder applications determined within 8 weeks during quarter	90%	89.47%	90%	74.8%		Downturn

PLA/004d % Other applications determined within 8 weeks during the quarter	80%	42.86%	80%	44.44%		Improved
* PLA/005 % Enforcement cases resolved within 12 weeks See section 3.3	73%	77.61%	73%	62.59%		Downturn

* *Improvement Target*

2.3.2 Improvement Target Action Plan Monitoring

Key - ✓ on track, ✗ behind schedule, **C** completed

Ref	Action	Progress
PLA/004a	Performance monitoring on a 'case by case' basis	✓
	Improving extensive nature of pre-application discussions and adopting a Development Team approach to major projects	✓
PLA/004b	Performance monitoring on a 'case by case' basis	✓
	Review delegated scheme/ S106 procedures – partly completed	✓
PLA/005	LEAN review of Enforcement procedures completed	C
	Implement recommendations of LEAN review – partly completed	✓

2.4 Key Actions from Service Plan Monitoring

The following table shows the progress made against key areas of improvement/actions in the Planning service plan. A ✗ indicates those areas which have incurred slippage or have been subject to a revised timetable and references the page number where commentary can be found to further explain the slippage/revised timescales: -

Key - ✓ on track, ✗ behind schedule, **C** completed

Improvement Area	Progress	Commentary
Implementation of Development Management Manual	C	Although this is subject to continual review
Review of Enforcement Policy and Procedures	✓	See Section 3.4
Review of compliance with adopted procedures	✓	See Section 3.4

The following internal or external audit/regulatory work has been completed during the quarter and the outcome of the work can be summarised as follows. Negative outcomes are discussed in more detail in section 3 and page numbers are referenced in the table below.

Undertaken By	Title & Date Report Received	Overall Report Status
Internal Audit	CD0200P1 – Performance Indicators	✓

3. Exception Reporting

3.1 Improvement Plan Monitoring

6.1 – Adoption of UDP – Adopted at Council in September 2011. Commencement Order on Local Development Plan granted by Council in March 2012 and formal Order received from Welsh Government in June 2012.

8.6 – Implement Section 106 funding policy – Work in association with other North Wales authorities on S106 work and Community infrastructure Levy has resulted in finalised reports which identified best practice for both methods of securing community benefits. Local Planning Guidance Note on educational contributions now adopted by Flintshire County Council.

3.2 SARC

CD03 - Transition from UDP to LDP

The Green Predictive date has changed from the previously reported Dec 2011 to Sept 2017 as we are now clearer (following adoption of the UDP) when work on the LDP can be completed by. The September 2017 date will be referred to in our LDP Delivery Agreement with the Welsh Government which is due to be in place by the end of 2012.

3.3 Improvement Targets

The Planning Service has three **Improvement Targets** identified for 2012/13 and it will be noted that in relation to **PLA/004a** (Major applications determined within 13 weeks) the Quarter 1 performance (**50%**) is a significant improvement on Q4 (15.38%) and exceeds the current target. This indicator is, however, sensitive to being influenced by individual cases because of the low denominator (only eight major applications determined within the quarter, four of which were within the 13 weeks).

In relation to **PLA/004b** (Minor applications determined within 8 weeks), Q1 performance (**50%**) has improved in relation to Q4 (42.31%) but remains short of the target. Performance within this category has been influenced by a number of diverse factors, including the disruption to the schedule of Chairman's Delegation Panel meetings in the run up and in the aftermath to the local government elections, which also had an adverse impact on performance within the Householder category (PLA/004c).

In relation to the other Improvement Target, **PLA/005** (Enforcement cases resolved within 12 weeks), the performance within Quarter 1 (**62.59%**) has fallen in relation to the previous quarter (77.61%) and in relation to the target. Again, this is influenced by the relatively low number of cases resolved in June (24), many of them being long standing cases, which adversely affected the figure for the quarter.

3.4 Key Actions from Service Plan Monitoring

The robustness of the Enforcement procedures have been tested through the LEAN report (referred to in section 2.3.2) and compliance with them through the Audit report (referred to in section 2.5). It will be noted, however, that performance against the Improvement Target (PLA/005 –cases closed within 12 weeks) fell in Q1 as the team concentrated on resolving more complex, and therefore more time-consuming, cases.

The Development Management Manual (formerly DC Manual) is subject to continual review to reflect evolving procedure and changes emanating from Government policy and/or new legislation.

Quarterly Performance Report – Assets & Transportation

Report Author Neal Cockerton
Report Date July 2012
Report Period Quarter 1: 1st April 2012 to 30th June 2012

Introduction

The report is produced on a quarterly basis and provided to Cabinet Members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Assets & Transportation, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

This section of the quarterly performance report gives a summary of highlight information such as key activity, issues arising, awards/accreditations. The purpose of this section is to give information highlights only; further details if appropriate are included in section 3 and signposted below.

Report highlights for this quarter are the following items: -

<p>Flintshire Futures</p>	<ul style="list-style-type: none"> • Holywell Flintshire Connects facility refurbishment works are to commence in is now being refurbished in preparation for a 'go live' opening date in October 2012. Building work is progressing well. • The feasibility study of Clwyd Theatr Cymru is scheduled for completion in (draft) July 2012 and will be reported to the Theatre Management Board in August 2012 prior to its finalisation in August. • Work in relation to the office rationalisation process and the ongoing development of the other Flintshire Connects facilities continues. Space planning and decant options are being developed with the support and assistance of staff. As noted in previous reports there is a strong desire to ensure that there are key linkages with any town centre regeneration planning outcomes in terms of future site use/opportunities. • Third party lease terminations continue to be progressed. • Work has now been completed relating to the refurbishment of previously redundant accommodation within Deeside Leisure Centre. Staff have now relocated in a phase one move with further consolidation of Leisure staff to follow on. • Work relating to the development of Alltami depot has commenced on site to refurbish the existing office block and create flexible space which supports agile and mobile working. Currently phase two of a three phase refurbishment project is in progress which will see the current office accommodation extensively open planned and mobile and agile work adopted by the workforce. The planning application for the wider external site development has now been submitted which will allow increased consolidation of services into a fully integrated Streetscene location.
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Other highlights by service area are as follows: -

<p>Transportation</p>	<ul style="list-style-type: none"> • Work is yet to commence on the development of an integrated transport solution which will see, as its main objective, the integration of a number of existing transport services within the Council into one unit to create service efficiency and improved customer service delivery. Work will commence in earnest following the appointment of the Transport Manager who will take up her position in October 2012. • The exploration of a regional transport solution is a further work area that is being progressed and has linkages to the Simpson Report which encourages increased collaboration, where appropriate to do so. This work is at early stage of development and follows work undertaken at a regional level to consider transport issues generally.
<p>Valuation and Estates Management</p>	<ul style="list-style-type: none"> • Work on the second phase of the agricultural estate rationalisation programme is now underway and involves further and more detailed discussions with our tenants and future purchase options and

	timescales.
Property Maintenance and Design Consultancy	<ul style="list-style-type: none"> • Work on the new Connahs Quay Primary School is now complete and options are being explored around potential future site uses for the old Custom House School. On decant in July the building will be secured and regularly monitored. • Work in developing the new Shotton Primary School continues to be progressed, with detailed design development work and cost planning in progress.
Energy and Water Management	<ul style="list-style-type: none"> • Refinement of work associated with the new energy management system to improve energy monitoring and reporting, and support improved analysis and diagnosis of issues earlier than currently, continues has been completed. A small number of sites are to be further encouraged to use the facility which is intended to reduce time and streamline reporting processes. • We are currently exploring the potential opportunities for further biomass boilers to be installed on our remote sites following the successful installation of a biomass boiler at Whitford.
Highway Policy and Strategy	<ul style="list-style-type: none"> • Work on the creation of the new half width bus bays at Shotton has been completed. Work on the remaining two bays is currently being progressed in relation to design issues. • The survey of 'lines and signs' has now been completed and work to reinstate a number of these throughout Flintshire is scheduled to start in August. The work, which will see the redefining of a number of faded lines and the relocation of signs to more accurately reflect the Traffic Regulation Order, to which they relate, is in connection with Civil Parking Enforcement (CPE). Implementation of CPE anticipated Autumn 2013. • The TAIH programme scheme for delivery this year is the development of a route called 'Burton Marsh,' which will make a physical connection into England. Planning permission is to be sought in August. Other work items relating to feasibility studies and pre-delivery work packages are currently being programmed or developed. • Considerations of further schemes relating to the Shotton Corridor are being developed, linked to the wider synchronisation of lights and development of additional cycle routes.
Highway Engineering Consultancy including Traffic Services	<ul style="list-style-type: none"> • Work in relation to the Speed Limit Review is currently in progress with initial data analysis being undertaken. • Work continues to be progressed regarding the development of designs for a further phase (phase 2) of the Mold flood alleviation scheme. This phase of the work will involve ground investigation work which requires access onto land not in the ownership of the County Council. A meeting has been held with Mold Town Council, Assembly Members, County Councillors and the MP to explain the scheme in some detail and a public consultation event is to be held once we have considered the data that is currently being collected and relating to ground

- conditions.
- The proposed restructure of Engineering Design Consultancy continues, Job Evaluation Questionnaires have been completed and sent to panel and are awaiting evaluation.

2. Performance Summary

2.1 Improvement Plan Monitoring

The following table summarises the progress made to date and progress against the desired outcome of the Council Improvement Priorities on which Assets & Transportation lead.











KEYS







Progress RAG

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
1. To be a modern, efficient and cost effective public organisation through our four resource strategies - the Medium Term Financial Strategy, the People Strategy, the Asset Management Strategy and the ICT Strategy - whilst ensuring our local taxes and fees and charges are fair and affordable				
1.3 To reduce asset costs and maximise income and receipts	Dec 2016			See paragraph 3.1.1
1.5 To extend agile working within the workforce	March 2015			See paragraph 3.1.2
5. To make our communities safe and to safeguard the vulnerable, with children and older people being priority groups				
5.6 Introduce Civil Parking Enforcement (CPE)	Sept 2013			See paragraph 3.1.3
5.10 Delivering sustainable modes of travel schemes	March 2016			See paragraph 3.1.4
6. To protect and grow the local and regional economy, to be a prosperous County and to provide help and support for those vulnerable to poverty				
6.3 Support the Deeside Renewal Area Programme	Sept 2012			

6.5 Rationalisation of property and land estate	Dec 2016			See paragraph 3.1.1
6.6 Complete TAIH work programmes	April 2012			See paragraph 3.1.5
10. To protect, plan and develop sustainable natural and built environment				
10.3 Manage energy consumption within Council buildings	On-going			See paragraph 3.1.6

2.2 Strategic Assessment of Risks and Challenges (SARC)











The table below summarises the position of SARCs at the end of the reporting period.

KEY

R	High Risk
A	Medium Risk
G	Low Risk

Commentary is included in section 3 for those SARCS: -

- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CG05a Asset Management			2015/16
CG05b Asset Rationalisation			2015/16
CD07 Depot Review See 3.2.1 for further detail regarding the change in the Green Predictive date			December 2014
CD06 Transport Arrangements for Traffic Users			2013
CL11 Integrated And Public Transport Infrastructure (External) See 3.2.2 for further detail regarding the change in the Green Predictive date			December 2013

2.3.1 Performance Indicators and Outcome Measures

R	Target missed
A	Target missed but within an acceptable level
G	Target achieved or exceeded

Graphs and commentary are included section 3 for those indicators shown with a RAG status of either Amber or Red. An asterisk (*) indicates that the indicator is an *improvement target*.

Indicator	Previous Annual Outturn	Annual Target	Annual Outturn	RAG	Improved / Downturned
* EEF/002a - Percentage reduction in carbon dioxide emissions in the non domestic public building stock		4%	**		Annual Indicator
* IA3.1L1 - Increase the Standard Assessment Procedure (SAP) Rating in Council housing stock		68.00			Annual Indicator

** Please note EEF/002a is reported a year in arrears.

2.3.2 Improvement Target Action Plan Monitoring

The following table summarises the progress made in relation to the actions being undertaken to achieve the targets set for the Improvement Targets.

Key - ✓ on track, ✗ behind schedule, **C** completed

Ref	Action & Planned Completion date	On-track?
EEF/002a	1. Maintain Energy 'Be Responsible' campaign, rollout e-learning module to staff, and undertake bridge link and energy Champion events. Ongoing activity.	✓
	2. Installation of energy efficient equipment and systems. Ongoing activity.	✓
	3. Monitor and manage energy consumption through remote access Building Management Systems, Monitoring and Targeting and Automatic Meter Readings.	C
	4. Refurbishment of Energy systems at Deeside Leisure Centre	C
IA3.1L	1. Complete work on the 4 Community Energy savings programmes (CESP) in Higher Shotton, Greenfield, Connah's Quay Golftyn 4 and Connah's Quay central 2. Efficiency works area about to commence on site.	✓
	2. Complete Arbed* Phase 1 and submit proposals for Arbed Phase 2. Decision is pending from Welsh Government on phase 2 proposals. 'Arbed' (meaning 'Save') is a £30 million fund sourced primarily from the Strategic Capital Investment Fund (SCIF) and the UK Department of Energy and Climate Change (the initiative is also known as the 'Strategic Energy Performance Investment Programme').	✓

	This groundbreaking scheme is intended to tackle climate change, help eradicate fuel poverty and boost economic development and regeneration within Wales. Most importantly the improvements to the housing stock under the 'Arbed' scheme will ensure that long term solutions are put in place to future proof Welsh homes	
	3. Solid wall insulation installation throughout Community Energy Saving Programme (CESP) areas, the renewal area, and households benefitting from the housing renovation loans. Ongoing activity.	✓

2.4 Key Actions from Service Plan Monitoring

The following table shows which areas have incurred slippage or have been subject to a revised timetable and references the page number where commentary can be found to further explain the slippage/revised timescales: -

Key - ✓ on track, ✗ behind schedule, C completed

Improvement Area	On-track?	Commentary
Use Asset Management to drive through the assets workstream within Flintshire Futures	✓	
Implement recommendations from Making the Connections particularly around procurement	✓	
Review and reorganisation of services	✓	
Review current Service Communication Strategy	✓	
Develop and implement positive Change Management	✓	
Develop understanding of and responses to Customer Needs	✓	See paragraph 3.4.1
Depot rationalisation	✓	
Property Marketing via Web	✗	See paragraph 3.4.2
Continue to implement the Carbon Reduction Strategy to help manage and control greenhouse gas emissions and deliver on national targets relating to carbon reduction.	✓	
Finalise the programme of surveys of the Council's major offices and buildings to establish the baseline use of energy and water consumption	C	
Continue to raise the profile of energy within the Council and the cost of this resource	✓	
Continue to support and advise Directorates on energy and water conservation measures	✓	
Continue to install BEMs within County buildings to increase remote access and monitoring of building heating controls	✓	

Develop data collection systems that allow prompt and accurate data collection and analysis	C	
Develop and implement action plans to ensure current DEC ratings are improved and hence energy efficiency performance increased	✓	
Implement a Quality Assured system ISO 9001	On hold	See paragraph 3.4.3

2.5 Internal & External Regulatory Reports





The following internal or external audit/regulatory work has now been completed during the quarter and the outcome of the work can be summarised as follows. Negative outcomes should be discussed in more detail in section 3 and page numbers are referenced in the table below.

Undertaken By	Title & Date Report Received	Overall Report Status
Internal Audit	Asset Management	Recently issued in draft and Management Comment to be completed

3. Exception Reporting



3.1 Improvement Plan Monitoring

3.1.1

Council Priority	Completion due	Progress	Outcome
1.3 To reduce asset costs and maximise income and receipts	On-going		
6.5 Rationalisation of property and land estate	Dec - 2016		



Progress – This is a long term piece of work linked to a number of work streams within the Flintshire Futures programme. We are continuing to rationalise our third party leases when opportunities arise through break clauses or lease termination dates. Consolidation of staff into Mold, Flint or other Council accommodation continues where logical opportunities arise to reduce our overall footprint present themselves. Activity to move more staff to agile and mobile working will increase over the coming years as we seek to rationalise our office accommodation and consolidate into core buildings.

3.1.2

1.5 To extend agile working within the workforce	2015		
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Progress completion date changed to 2015 (previously 2012) – This is a complex workstream connected with Flintshire Connects and seeks to increase the authority’s ability to work in a mobile and agile way, through the use of IT and mobile technologies and is linked to workstream 1.3 and 6.5 above. We are currently working on a number of areas and supporting teams in potential relocations on the basis that the move needs to make available additional space and also ensure that the service area moves from fixed desk to agile or mobile.

3.1.3



5.6 Introduce Civil Parking Enforcement (CPE)	Autumn 2013		
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Outcome Amber – There is a requirement to explore a wider approach to CPE linked to a review of all car parks and the creation of a more consistent position across the whole of Flintshire rather than in two towns. Anticipated go live date for CPE Autumn 2013.

3.1.4



5.10 Delivering sustainable modes of travel schemes	March 2016		
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Progress Green - Linked to activity connected to Taith. Work programme for 2011/12 complete, work now in progress to deliver the programme for 2012/13 (see above). Overall an ongoing and long term piece of work linked to delivering the outcomes detailed within the Regional Transport Plan.

6.5 Rationalisation of property and land estate	Dec - 2016		
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Progress – This is a long term piece of work linked to a number of work streams within the Flintshire Futures programme. We are continuing to rationalise our third party leases when opportunities arise through break clauses or lease termination dates. Consolidation of staff into Mold, Flint or other Council accommodation continues where logical opportunities arise to reduce our overall footprint present themselves. Activity to move more staff to agile and mobile working will increase over the coming years as we seek to rationalise our office accommodation and consolidate into core buildings.

3.1.5

6.6 Complete TAITH work programmes	April 2013		
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Progress Green – Work programme for 2011/12 complete and work now in progress to deliver the programme for 2012/13. Overall an ongoing and long term piece of work.

3.1.6

10.3 Manage energy consumption within Council buildings	On-going		
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Progress Green – This is a long term programme around delivering our Carbon Reduction Strategy and the main themes within it such as good housekeeping, Invest to Save, Design and Asset Management and Renewable Technologies.

3.2 SARC Monitoring

3.2.1 CD07 Depot Review

Scheme complexity and work phasing required a review of anticipated programme and delivery.

3.2.2 CL11 Integrated and Public Transport Infrastructure (External)

Date change to reflect annualised programme and work activity.

3.3 Performance Indicators and Outcome Measure Monitoring

No further detail to report.

3.4 Key Actions from Service Plan Monitoring

3.4.1 Develop understanding of and responses to Customer Needs

The Quality Assurance System is being used to inform and analyse customer contact and feedback via opportunities for improvement.

3.4.2 Property Marketing via Web

Continues to be explored with colleagues in Regeneration.

3.4.3 Implementation of Quality Assurance system ISO 9001

A recent site visit by the accreditation body BSI has led to the certificate being reissued. For other areas of the service the further development of BSI accreditation is on hold pending team reorganisation.

3.5 Internal & External Regulatory Reports

No further detail to report

Quarterly Performance Report – Streetscene

Report Author Steve Jones
Report Date 16th July 2012
Report Period Quarter 1: 1st April – 30th June 2012

Introduction

The report is produced on a quarterly basis and provided to Executive members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Streetscene, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this quarter are the following items: -

<p>Streetscene –</p>	<ul style="list-style-type: none"> • Operational staff from the highways, cleansing and grounds maintenance element of the service moved to the new working patterns during the first quarter. The final group in the waste collection service will take up the new pattern in August. Feedback from the staff has been largely positive. • Senior managers from the service are continuing to attend Town and Community Council meetings to provide briefings on the working arrangements of the new Streetscene service. All Town and Community Councils will be visited before the end of the second quarter of the year. • The first phase of the remodelling work at the Alltami office has been completed. This has enabled staff from the Halkyn, Queensferry and Standard offices to move into the single open plan office in the new complex. The final phase of the work is due to be completed in September which will allow all of the administration and senior management teams to be located in a single office at the site. • Heavy rain on Sunday 29th April resulted in the service receiving over 300 calls for assistance over a 10 hour period. The service responded and a large number of staff volunteered to attend work to assist. Whilst a small number of properties were flooded, the efforts of the staff and workforce ensured the majority of flooding instances were dealt with without damage to property. • Monitoring of the new Streetscene standards has commenced and will be presented as part of this report. In total Members set 45 standards across the Streetscene service and automated monitoring arrangements will be put in place during the year to provide accurate feedback on the performance against standard for each. In order that performance can be reported in the interim period, a management assessment of performance against standard has been made for this report.(Para 3.3.2.) • Calls to the Streetscene contact Centre continue to increase, demonstrating the success of the single contact number. Some problems have been encountered with staffing levels and staff training, which has resulted in the waiting time for callers to the service becoming excessive and beyond the standard. Additional resources have been provided and the response time has been reduced
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Other highlights by service area are as follows: -

<p>Highways & Cleansing</p>	<ul style="list-style-type: none"> • The Welsh Government Prudential Borrowing Initiative (PBI) schemes have been identified and contracts are being developed to ensure the Council achieve full expenditure during the current financial year. • The bid for the second year PBI funding is being prepared
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	<p>and will be presented to Cabinet for approval during the Autumn.</p> <ul style="list-style-type: none"> • Resurfacing schemes funded from the PBI and the Councils own capital allocation continued through the period. The programme was substantially delayed because of the heavy rainfall and is unlikely to be completed until the end of the second quarter. Details of the resurfacing schemes are available on the Council's web-site and all of the sites have been identified following condition surveys carried out on the entire network • The heavy rain has also delayed the surface dressing and footway slurry operations, all of which are extremely weather dependant. The programmes will be completed later in the summer, however the pre-patching has been completed on the sites in preparation for the work.
<p>Waste Collections</p>	<ul style="list-style-type: none"> • The recycling rates achieved since the launch of the new service have been maintained. During the first quarter of the new financial year 59.41% of all waste collected in the County has been recycled. Whilst this period historically returns the highest recycling figure (because of the amount of grass collected and composted) the outturn indicates that the Council will comfortably meet the 52% statutory target for recycling set by Welsh Government for 2012 – 13. This improvement has been achieved as a result of the changes made to the collection service during 2011 – 12. • A new round for properties with difficult access problems has been introduced. This will ensure residents in these properties receive the full waste collection and recycling service • The Service Improvement Action Plan developed following the County Council Motion continues to be monitored and the progress made by the service will be reported to Cabinet in November 2012 • Collections in the pilot Saturday collection areas are planned to commence in July 2012
<p>Waste Disposal</p>	<ul style="list-style-type: none"> • The Council's new waste disposal contract commenced on the 7th May 2012. The Council's residual waste is now land filled at Hafod Landfill site in Wrexham. The contract will operate until the regional residual waste treatment plant becomes operational • Markets for recycling and composted material have remained consistent during the reporting period. • Food waste, now collected as part of the new waste collection service, is being processed at an anaerobic digestion plant in Shropshire. The contract will continue until the regional food treatment plant comes into operation • Mattress collection and recycling is proving successful at the larger HRC's

Fleet Maintenance	<ul style="list-style-type: none"> • The Transport and Logistics Service Manager post within Streetscene has now been filled and the successful candidate has taken up his duties. • The new working patterns in the workshop are becoming established and have been well received by the majority of staff. • The computer diagnostic system and workshop management system have been installed, staff training on the new systems has commenced. • The contract to engage a consultant to assist with the County wide fleet review has been finalised. The contract will be jointly commissioned with Wrexham County Council and will establish recommendations aimed at delivering an integrated fleet service for all County users.
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2. Performance Summary

2.1 Improvement Plan Monitoring

KEYS

Progress RAG – Complete the RAG status using the following key: -

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG – Complete the RAG status using the following key: -

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

The following table summarises the progress made to date and the progress against the desired outcome of the Council Improvement Priorities on which Streetscene Services lead.

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
5. To make our communities safe and to safeguard the vulnerable, with children and older people being priority groups				
5.8 Promote the Streetscene Customer Contact Centre and the Streetscene Service changes	Feb 2012	G	G	No Change
5.11 Review public conveniences provision	April 2013	A	A	No Change
10. To protect, plan and develop sustainable natural and built environment				
10.1 Develop a single integrated operational depot	Sept 2013	A	G	See paragraph 3.1.1
10.2 Promote the new waste collection system for residual, food and recyclates	October 2011	G	G	No Change

10.4 North Wales Residual Waste Treatment Project	Mid 2017	G	G	No Change
10.5 Regional Food Waste Treatment Facility	April 2014	A	G	No Change

2.2 Strategic Assessment of Risks and Challenges (SARC)

The table below summarises the position of SARCS at the end of the reporting period.



KEY

R	High Risk
A	Medium Risk
G	Low Risk

Commentary is included in section 3 for those SARCS: -

- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CD02 Joined-up approach to 'street services' - delivering from a customer's perspective in an effective single service clustered arrangement	A	A	Dec 2012*
CD05 Current funding arrangements for highway maintenance will not keep pace with natural deterioration over time.	A	A	On going
CD07 Depot Review	A	A	September 2013 **
CD27a Waste Management Targets not met	A	A	2016/17
CD27c Not reducing the amount of domestic waste sent to landfill	A	A	2016/17
CD27d Waste Management – AD Waste	G	G	September 2011
CD34 Mitigating the impact of prolonged and severe weather conditions on the Councils highway infrastructure and the ability of the Council to continue to deliver its core business	A	A	On going
CD37 Breakdown of Regional partnership delivering the food waste project.	A	G	April 2014

CL14 North Wales Regional Waste Treatment Partnership (Waste Management Procurement)			2016/17
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* Note 3.2.1

** Note 3.1.1

2.3.1 Performance Indicators and Outcome Measures




Key

	Target missed
	Target missed but within an acceptable level
	Target achieved or exceeded

The status of the indicators are summarised for this quarter below:

	0		2		0
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Commentary for the indicators which have an Amber or Red RAG status can be found in section 3.

Indicator	Annual Target	Previous Quarter Outturn	Q1 Target	Q1 Outturn	RAG	Change e.g. Improved / Downturned
THS/009 – Time taken to repair streetlights	2.5 Days	3.0 Days	2.5 Days	2.61 Days		Downturn *
WMT/009 – The percentage of municipal waste collected and prepared for reuse, recycled, composted or treated biologically in another way	52%	49.02%	52%	59.41%		Improved
New Target Achieving the new Streetscene standards set by Members	45 No 4 –Annual 41 - Qtly	Not Applicable	Not reported	31 Green 10 Red 4 Annual		**

* Please refer to Note 3.3.1

** Please refer to Note 3.3.2

2.4 Key Actions from Service Plan Monitoring

The following table shows the progress made against key areas of improvement/actions in the Streetscene service plan. A ✘ indicates those areas which have incurred slippage or have been subject to a revised timetable and references the page number where commentary can be found to further explain the slippage/revised timescales: -

Key - ✓ on track, ✘ behind schedule, C completed

Action Improvement Area	Measure(s) of success	Progress
Waste Management Service	Exposure to LAS infraction mitigated Landfill diversion levels achieved and exceeded Tenant participation levels increase Recycling increases Service rationalisation generates efficiencies	✓
Food Waste Regional Project	LAS targets achieved, no fines Waste diversion targets achieved Participation at the level or better than envisaged	✓
NWRWTP	LAS targets achieved, no fines Waste diversion targets achieved Participation at the level or better than envisaged	✓
Develop and implement positive Change Management	Provide support for outcomes of Restructuring Prepare for and implement outcomes of Single Status Regional partnerships to build in flexibility and responsiveness Regional procurement generating savings Delivery of Streetscene service standards	✓
Develop understanding of and responses to Customer Needs	Monitor performance and call volumes in Streetscene contact centre Increased call volumes and number of calls dealt with at first point of contact Customer first approach Attendance at T&CC meeting Environmental Visual Audits programme completed	✓
Depot rationalisation	Depots relocation successful Improved management processes and communication Cost savings delivered	✓
Public Conveniences	Review and develop strategy for approval by Members	✓
Single status	Successful implementation Business disruption minimised	✓
Staff Training	Training plan delivered	✓
Fleet Review	Completion of fleet review	✓
IT development	Agile working system introduced Vehicle tracking and monitoring system developed Fleet management system introduced	✓

2.5 Internal & External Regulatory Reports

The following internal or external audit/regulatory work has been completed during the quarter and the outcome of the work can be summarised as follows. Negative outcomes should be discussed in more detail in section 3 and page numbers are referenced in the table below.

Undertaken By	Title & Date Report Received	Overall Report Status
BSI - External	Operations within the Streetscene service <i>'As with most structural changes within organisations there is likely to be some initial difficulty but these can be overcome to the benefit of stakeholders and evidence of this benefit commencing has been noted during the assessment. It is very likely the long term benefit will be substantial if progress to date is sustained'</i>	Adequate Assurance

3. Exception Reporting

3.1 Improvement Plan Monitoring

3.1.1 Develop a single integrated operational depot

Progress - The planning application has been submitted for the depot and will be considered by the Planning Committee during the second quarter of the year. The target completion date has moved to September 2013 to allow for the construction of the new site.

3.2 Strategic Assessment of Risks and Challenges (SARC)

3.1.1 CD02 Joined-up approach to 'street services' - delivering from a customer's perspective in an effective single service clustered arrangement. Progress – The completion date has been changed Dec 2012 to allow more time for the changes made within the service to become established.

3.3 Performance Indicators and Outcome Measures

3.3.1 THS/009

The target of 2.5 days has been narrowly missed due to issues with the new reporting arrangements through the Contact Centre and staff becoming aware of their new areas. The new area based service concentrating only on the Council lighting infrastructure will ensure the target is met in over the full years. A full compliment of electrical operational staff are now available to the repair faults with more available capacity to carry out the work than before the service changes

3.3.2 Streetscene Standards

The Service Managers considered the following standards were not met during the Period

Standard	Target	Commentary
Time taken to collect bin missed due to the fault of the Service	24 hours	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Time taken to collect bulky items (following customer request)	6 working days	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Delivery of - Black/Blue Bin	6 working days	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Box, Lid	6 working days	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Brown Bin	6 working days	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Blue Bag	6 working days	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Missed Collections – Number of bins missed per 100,000 collections	80	Compliance with agreed the Waste Action Plan approved by Members and additional changes to the service will ensure compliance
Compliance with standards for grass cutting	As Policy	The extremely wet spring/early summer has resulted in the grass growing more quickly than normal and the staff unable to cut because of the conditions. The new staff becoming acquainted with their areas has also created temporary problems in the early part of the year. Additional resources have been provided to bring the service on track
Contact Centre: Percentage of calls Answered in under 15 Seconds	75%	Changes made to staffing numbers and the continuation of the extended training programme will ensure the targets are achieved
Contact Centre: Percentage of 'lost' calls	5%	Changes made to staffing numbers and the continuation of the extended training programme will ensure the targets are achieved
Street Lighting Repairs		As 3.3.1

3.4 Improvement Target Action Plan Monitoring

No further detail to report

3.5 Key Actions from Service Plan Monitoring

No further detail to report

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Strategic Assessment of Risks & Challenges' RAG Summary (Refresh)

Risk Title		2012-2013						Predictive Green/Amber
		Q1	Q2	Q3	Q4	Q1		
Risk Reference	Community Leadership	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber	
CL04	Affordable Housing	A	A	A	A	A	SEP 2012	
CL05	Social Care For Older People	A	A	A	A	A	TBC	
CL07	Relationship with Local Health Board & Public & Primary Health	A	A	A	A	A	APR 2013	
CL08	Climate Change & Flood Risk Management	A		A	A	A	TBC	
CL09	Economic Regeneration	A	A	A	A	A	TBC	
CL10	County Town Network Regeneration & Protection	G	G	G	G	G	FEB 2011	
CL11	Integrated and Public Transport Infrastructure (External)	A	A	A	A	A	DEC 2013	
CL12	Skills Needs of Employers	A	A	G	G	G	OCT 2011	
CL14	North Wales Regional Waste Treatment Partnership	A		A	A	A	2016/17	
CL15	Clwyd Theatr Cymru (CTC)	A	A	A	A	A	JUL 2012	
Risk Reference	Council Delivery	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber	
CD02	Streetscene	A	A	A	A	A	DEC 2012	
CD03	Transision from UDP to LDP	A	A	G	G	A	SEPT 2017	
CD04	Planning Protocol	G	G	G	G	G	MAR 2012	
CD05	Highways Infrastructure	A	A	A	A	A	TBC	
CD06	Transport Arrangments For Service Users	A	A	A	A	A	DEC 2013	
CD07	Depot Provision	A	A	A	A	A	DEC 2014	
CD08	Connah's Quay, Shotton & Deeside Housing Renewal Area	A	A	A	A	A	MAR 2020	
CD10a	Leisure - Revenue Funding		R	R	R	R	TBC	
CD10b	Leisure - Capital Projects		A	A	A	A	TBC	
CD10c	Leisure - Play Strategy		A	A	A	A	TBC	
CD12a	Housing Strategy	A	A	A	A	A	TBC	
CD12b	Housing Management	A	A	A	A	A	TBC	
CD12c	Housing Repairs and Maintenance Services	A	A	A	A	A	APR 2013	
CD12d	Homelessness	A	A	A	A	A	TBC	
CD12e	Sheltered Housing	A	A	A	A	A	NOV 2013	
CD14	Housing Ballot	A	A	A	G	G	MAR 2012	
CD19	Gypsies and Travellers	A	A	A	A	A	TBC	
CD20	School Buildings/School modernisation	R		R	R	R	2018	
CD22	School Improvement - Regional Project		A	A	A	A	APR 2013	
CD23	Procurement of Independent Sector placements for looked after children	A	A	A	A	A	TBC	
CD26	Disabled Facilities Grants	A	A	A	A	A	MAR 2013	
CD27a	Waste Management Targets/Food Waste Treatment Project	A	A	A	A	A	2016/17	
CD27c	Waste Management Operations	A	A	A	A	A	2016/17	
CD27d	Waste Management (AD Waste)	G	G	G	G	G	SEP 2011	
CD34	Severe Winter Weather	A	A	A	A	A	TBC	
CD37	Food Waste Treatment Project			A	A	G	APR 2014	
CD38	Welfare Reform				R	R	TBC	
Risk Reference	Council Governance	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber	
CG05a	Asset Management - Strategic	A	A	A	A	A	2015/16	
CG05b	Asset Rationalisation		A	A	A	A	2015/16	
CG06	Medium Term Financial Strategy	A	A	A	A	A	TBC	
CG07	Financial Management and Control	A	A	A	A	A	TBC	
CG08	ICT Strategy	A	A	G	G	G	ACHIEVED & MAINTAINED	
CG09	Information Governance	A	A	A	A	A	TBC	
CG10	Human Resources and Management	A	A	A	A	A	NOV 2012	
CG11	Single Status and Terms and Conditions of Employment	A	A	A	A	A	NOV 2012	
CG13	Customer Focus	G	G	G	G	G	ACHIEVED & MAINTAINED	
CG16	Workforce and Succession Planning	A	A	A	A	A	NOV 2012	
CG18	Procurement	A		A	A	A	MAR 2013	
CG19	Business Continuity (including Winter Disruption)	A	A	A	A	A	APR 2013	
CG22	Flintshire Futures		A	A	A	A	MAR 2013	
CG23	Data Protection				R	R	TBC	

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY, 12 SEPTEMBER 2012**

REPORT BY: **ENVIRONMENT & HOUSING OVERVIEW & SCRUTINY FACILITATOR**

SUBJECT: **FORWARD WORK PROGRAMME**

1.00 PURPOSE OF REPORT

1.01 To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

2.00 BACKGROUND

2.01 Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Executive for consultation purposes, or by County Council, or Directors. Other possible items are identified from the Executive Work Programme and the Strategic Assessment of Risks & Challenges.

2.02 In identifying topics for future consideration, it is useful or a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Are there issues of weak or poor performance?
3. How, where and why were the issues identified?
4. Do local communities think the issues are important and is there any evidence of this? Is there evidence of public dissatisfaction?
5. Is there new Government guidance or legislation?
6. Have inspections been carried out?
7. Is this area already the subject of an ongoing review?

3.00 CONSIDERATIONS

3.01 Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the Committees of which

they are members. By reviewing and prioritising the forward work programme Members are able to ensure it is member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

3.02 As agreed by the committee a workshop was held on 3 July 2012 to determine the committees forward work programme for the coming year. Attached at Appendix 1 and 2 are the minutes and draft forward work programme resulting from the workshop for the committee to consider and approve.

4.00 RECOMMENDATIONS

4.01 That the Committee considers the minutes and draft Forward Work Programme (attached as Appendix 1 & 2) and approve/amend as necessary.

5.00 FINANCIAL IMPLICATIONS

None as a result of this report.

6.00 ANTI POVERTY IMPACT

None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

None as a result of this report.

8.00 EQUALITIES IMPACT

None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

None as a result of this report.

10.00 CONSULTATION REQUIRED

N/A

11.00 CONSULTATION UNDERTAKEN

Publication of this report constitutes consultation.

12.00 APPENDICES

Appendix 1 – Minutes of workshop, 3 July 2012
Appendix 2 – Forward Work Programme

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS

None.

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Environment Overview & Scrutiny
Forward Work Programming Workshop

Tuesday 3rd July 2012 at 10.00 am
Clwyd Committee Room

MEMBERS PRESENT:

Councillors: Matt Wright (Chair) Derek Butler, Peter Curtis, Veronica Gay, Joe Johnson, Ann Minshull, Paul Shotton, Ian Dunbar and Peter Macfarlane

OFFICERS PRESENT:

Carl Longland , Director of Environment
Samantha Roberts, Environment & Housing Overview & Scrutiny Facilitator
Janet Kelly, Overview & Scrutiny Support Officer

APOLOGIES:

Item	Discussion	Action
	<p>Sam welcomed everyone to the meeting and explained the purpose of the meeting was to draft a Forward Work Programme for the coming year. This would then be shared with the full Committee at its next meeting in September, in which approval would be sought. Consideration would be given to items suggested by Carl in addition to the Cabinet Forward Work Programme for the next 6 months.</p> <p>PJC commenced by asking for car parking charges to be dealt with early on because of the difficulties being faced in Holywell. A discussion followed on this issue which included supermarkets considering charging to park, enforcement and fairness and it was agreed that this was an urgent item.</p> <p>Carl outlined the issues he felt needed urgent discussion :-</p> <ul style="list-style-type: none">• Funding for ERDF, money available for Town Centres• RDP update reports – 6 monthly• Business Plan 2 and the £2m funding linking communities and Streetscape and that he would like Scrutiny to continue looking at this. <p>Questions were asked on criteria for selection which were explained by Carl.</p>	

Item	Discussion	Action
	<ul style="list-style-type: none"> • Communities First – revised bids sent to support deprived communities in the County <p>Questions were asked on how much Welsh Government put into Communities First, proof on effectiveness, resources improvements, family impacts, real jobs etc.</p> <p>Carl explained the different service reviews presently being undertaken.</p> <ul style="list-style-type: none"> • Budget pressure for next year for bus services – awaiting the outcome of a National Review and the need to work more closely with bus operators and gave some statistics on people who do not have a car. <p>Members agreed this was vital to ensure buses were not running empty and that town and rural services benefit.</p> <ul style="list-style-type: none"> • Rights of Way – would like Scrutiny to have a look at the service structure in place and move it forward • Waste Collection –rolling out another phase – Saturday collections <p>It was agreed to schedule Waste Collection service for October when the service will have been running for 6 months</p> <ul style="list-style-type: none"> • Streetlighting - Task & Finish Group started to look at this – it was agreed a workshop would be best way forward and it was requested that operators attend to enable Members to ask questions. • Speed Limits - there is a review of all A and B roads throughout the county being undertaken at present, strips across the roads gathering information. This is due to be completed by the end of July early August. <p>A report should go to Committee in November outlining cost implications etc. A discussion followed on how speed limits are assessed and set.</p> <p>Carl continued to outline issues he felt needed to be included:-</p> <ul style="list-style-type: none"> • Agricultural Estates – key issue to look at • Public Conveniences - revisit and move forward • Unadopted roads – review • Streetscene – review new service in October • Food Waste – once or twice before implementation in 2014 • Cemetery Regulations – not a priority • Residual Waste 	

Item	Discussion	Action
	<p>Carl referred to residual waste which is the biggest project undertaken by the Council.</p> <ul style="list-style-type: none"> • North Wales Economic Ambition Board • Agricultural Estates <p>Carl also referred to</p> <ul style="list-style-type: none"> • Industrial Estates • Community Assets • Assessment Management Plan <p>These were joint O&S committee working items with Corporate Resources. A discussion followed regarding Asset Management and the need for clarity.</p> <p>Carl referred to Civil Parking Enforcement and Car Parking Charges which could be linked together. Members agreed this item was urgent and to look at arranging a workshop in September for this.</p> <p>Carl continued to list the items he would like to be included:-</p> <ul style="list-style-type: none"> • Carbon Reduction Strategy – this is a big issue and Flintshire needs to adapt for the future • LDP – shape the way Flintshire develops in the future • Flood Risk Strategy – Carl commented a report will be going to Cabinet on this in July. • Vehicular Crossing and Lower Kerbs to private entrances – not a big issue, a paper will be going to Cabinet – this could be looked at in the future. • Deeside Enterprise Zone • Flint Master Plan 	
	<p>A discussion followed regarding the Mersey Dee Alliance with VG raising concerns regarding border issues with Chester. The Broughton Masterplan review and Deeside Growth Zone were also discussed.</p>	

Item	Discussion	Action
	<p>Sam referred to the notes she had taken on scheduling items into the Forward Work Programme :-</p> <ul style="list-style-type: none"> • CPE - Workshop September • Communities First - March / April • Bus Transport - December • Taith – wait for National outcome • Speed Limits - November / December • Waste Update - October • Streetlighting Workshop - November • Streetscene Review - October • Food Waste Update - 6 months time • Residual Waste - Quarterly reviews • Assets - with Corporate Resources • Flint Masterplan - Look at in September 	
	<p>Sam reiterated this is a draft Forward Work Programme to take to Committee – it can be changed. Sam also commented there needs to be a structure in the workshops to get the best out of them.</p>	
	<p>Sam thanked Members for their time and input Meeting closed at 11.05</p>	

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
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CURRENT FWP

12 Sept 2012	Hanson Cement Final report	To receive a report on the Hanson Cement Investigation from Executive Director of Public Health, BCUHB.	Performance Monitoring	Director of Environment	3 Sept 2012
	Quarterly Performance Reporting	To consider Quarter 1 outturns for improvement targets against directorate indicators			
	Town Centre Action Planning	To received an update on Town Centre Action Planning and the approach adopted by Flintshire	Strategic	Director of Environment	
17 Oct 2012	Service Improvement Action Plan (Waste Collection Service)	To receive an update and consider the progress made against the Improvement Action Plan	Service Improvement	Head of Streetscene	8 Oct 2012
	Streetscene	To receive an up-date following the launch of the new service in March 2012.	Service Review	Head of Streetscene	
	Rural Development	To receive regular updates on the progress of Business Plan		Head of Regeneration	

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
	Plan	2 with particular consideration to any downturns in progress.			
21 Nov 2012	Speed Limit Review	To consider the outcome of the review together with draft proposals.	Policy Review	Head of Assets & Transportation	12 Nov 2012
	North Wales Residual Waste Treatment Project	To receive and consider further details on the progress of the project.	Strategic (Collaboration)	Director of Environment	
9 Jan 2013	Quarterly Performance Reporting	To consider Quarter 2 outturns for improvement targets against directorate indicators	Performance Monitoring	Director of Environment	27 Dec 2012
	Contracted Bus Services	To consider proposals following the national review.	Service Delivery	Head of Assets & Transportation	
6 Feb 2013	To be determined				28 Jan 2013
6 March 2013	Quarterly Performance Reporting	To consider Quarter 3 outturns for improvement targets against directorate indicators.	Performance Monitoring	Director of Environment	25 Feb 2013
	North Wales Residual Waste Treatment Project	To receive and consider further details on the progress of the project.	Strategic (Collaboration)	Director of Environment	
10 April 2013	Communities First	To receive an update on the effectiveness of the new	Service Delivery	Head of Regeneration	1 April 2013

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
		programme.		Head of Regeneration	
	Rural Development Plan	To receive regular updates on the progress of Business Plan 2 with particular consideration to any downturns in progress.			13 May 2013
22 May 2013	To be determined				
26 June 2013	Quarterly Performance Reporting	To consider Quarter 4 and year end outturns for improvement targets against directorate indicators.	Performance Monitoring	Director of Environment	17 June 2013
23 July 2013	North Wales Residual Waste Treatment Partnership	To receive and consider further details on the progress of the project.	Strategic (Collaboration)	Director of Environment	19 July 2013

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
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ITEMS TO BE SCHEDULED as agreed by Committee

Item	Purpose of Report	Responsible / Contact Officer
Streetlighting (Workshop November)	To input into the development of a new streetlighting policy, following on from the work of the former Task & Finish Group	Head of Streetscene
Civil Parking Enforcement (CPE) (workshop September)	To input into the development of a Civil Parking Enforcement Policy, to include town car park charges.	Director of Environment.

REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
Quarterly/ Annual	Performance Reporting	To consider performance outturns for improvement targets against directorate indicators.	Director of Environment
Quarterly	North Wales Residual Waste Treatment Project	To receive and consider further details on the progress of the project.	Director of Environment
6 monthly	Rural Development Plan	To receive regular updates on the progress of Business Plan 2 with particular consideration to any downturns in progress.	Head of Regeneration

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
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APPENDIX B STRATEGIC ASSESSMENT OF RISKS AND CHALLENGES TOPICS ALLOCATED TO OVERVIEW & SCRUTINY COMMITTEES

SECTION 1 - COMMUNITY LEADERSHIP

Category	Risk Reference	Title	Committee
Strategic Partnerships	CL08	Climate Change and Flood Risk Management	Enviro
	CL09	Economic Regeneration	Enviro
	CL10	Decline of Town Centres	Enviro
	CL11	Integrated and Public Transport Infrastructure	Enviro
	CL12	Skills Needs of Employers	Enviro / LL
	CL14	North Wales Regional Waste Treatment Partnership	Enviro

SECTION 2 - COUNCIL DELIVERY

Category	Number	Title	Committee
Environment	CD02	Streetscene	Enviro

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
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Category	Number	Title	Committee
	CD03	Transition from UDP to LDP	Enviro
	CD04	Planning Protocol	Enviro
	CD05	Highways Infrastructure	Enviro
	CD06	Transport arrangements for service users	Enviro (links to S&H and LL)
	CD07	Depot provision	Enviro
Waste	CD27	Waste Management Targets (Food Waste Treatment Project)	Enviro
	CD27c	Waste Management (Operations)	Enviro
	CD34	Impact of Severe Winter Weather	Enviro

SECTION 3 - COUNCIL GOVERNANCE

Category	Number	Title	Committee
Environment	CG05	Asset Management	Enviro
Environment	CG05a	Asset – Strategy	Enviro
Environment	CG05b	Asset Rationalisation	Enviro